

**CABINET
SCHEDULE OF KEY DECISIONS TO BE TAKEN**

The following Key Decisions will be taken by Ashford Borough Council's Cabinet on the dates stated.

Ashford Borough Council's Cabinet is made up of: - Councillors Gerry Clarkson; Neil Bell; Clair Bell; Mike Bennett; Gareth Bradford; Paul Clokie; Graham Galpin; Alan Pickering; Neil Shorter; Gerald White.

Copies of the reports and any other relevant documents that are submitted to the Cabinet in connection with a proposed decision will be available for inspection, or on screen, five clear days before the decision date at the Civic Centre, Tannery Lane, Ashford and at The Town Hall, 24 High Street, Tenterden, during opening hours, or at www.ashford.gov.uk/councillors_and_committees.aspx

| Decision Item | Report Summary | Relevant Portfolio Holder | Report Author | Open or Exempt |
|---|--|-------------------------------------|---|----------------|
| February 2019 | | | | |
| Financial Monitoring - Quarterly Report | <i>Quarterly budget monitoring report</i> | Portfolio Holder for Finance and IT | Maria Stevens maria.stevens@ashford.gov.uk | Open |
| Revenue Budget 2019/20 | <i>To present the draft revenue budget for 2019/20 to the Cabinet for recommendation to Council.</i> | Portfolio Holder for Finance and IT | Maria Stevens maria.stevens@ashford.gov.uk | Open |

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|--|--|-------------------------------------|---|-----------------------|
| Corporate Performance Report | <i>The report seeks to give members and the Borough's residents an overview of how the Council is performing. It seeks to do this in a transparent and easily-accessible manner, giving a key performance 'snapshot'.</i> | Portfolio Holder for Finance and IT | Will Train william.train@ashford.gov.uk | Open |
| Proposed Honorary Alderman Scheme | <i>To set out proposals for how the scheme will apply for Ashford and ask the Cabinet to make appropriate recommendations to the Full Council Meeting. The report will also seek to afford the title of Mayor Emeritus to past Mayors and establish a 'Civic Emeritus Mayoralty' and 'Honorary Aldermanic Group' who will be invited to support the Mayor at the Annual Civic Service and Remembrance Sunday commemorations.</i> | Leader | Keith Fearon keith.fearon@ashford.gov.uk | Open |
| Ashford College Campus - Extension of the time period of the loan for the Phase 1a development | <i>To update on the College's current progress and to seek approval to extend the timescales within the funding agreement.</i> | Leader | Andrew Osborne andrew.osborne@ashford.gov.uk | Open |

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| Solar Farm Project | <i>To present a solar farm as the optimal use for a site the Council owns and to ask for support to deliver an income generating project that has a return (IRR) including all costs of 6.12%.</i> | Portfolio Holder for Corporate Property | Giles Holloway giles.holloway@ashford.gov.uk | Open |
| March 2019 | | | | |
| Annual Pay Policy Statement (Including Review for 2019/20) | <i>A review of the annual Pay Policy Statement and Ashford Living Wage Allowance</i> | Portfolio Holder for Human Resources & Customer Services | Michelle Pecci michelle.pecci@ashford.gov.uk | Open |
| Cycling and Walking Strategy | | Portfolio Holder for Culture | Simon Harris simon.harris@ashford.gov.uk | Open |
| Ashford's Environmental Approach | | Portfolio Holder for Health, Parking & Community Safety | Angela d'Urso angela.durso@ashford.gov.uk | Open |
| Church Road, Sevington - Open Space Play Area | <i>To seek agreement to the authorisation of Highways England funding to support the local community of Sevington for works that are compatible with the relevant Borough strategies.</i> | Portfolio Holder for Culture | Amanda Scott amanda.scott@ashford.gov.uk | Open |
| Repton Park Community Facilities - Commuted Sum | <i>To agree a framework to allow the Trust to draw down Section 106 funding.</i> | Portfolio Holder for Culture | Simon Harris simon.harris@ashford.gov.uk | Open |

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| The Future Ashford Town Centre: Draft Vision and Action Plan | <i>To set out a draft vision and action plan for the Town Centre, informed by the findings from the consultation which will be appended to the report.</i> | Portfolio Holder for Planning | Director of Place & Space | Open |
| Station Road Multi-Storey Car Park | <i>To provide the outcomes of the feasibility study and propose options along with costings, risks and a delivery timetable for the construction of a multi-storey car park for Station Road, Ashford.</i> | Portfolio Holder for Corporate Property | Steve Parish steve.parish@ashford.gov.uk | Open |
| Former Mecca Bingo Hall and Vicarage Lane Car Park - Next Steps | <i>To provide Cabinet with details of the proposed development scheme and ask for approval to work said scheme up into a planning application. Also to recommend the selection and appointment of a JV partner to work with the Council to deliver the project.</i> | Portfolio Holder for Planning | Director of Place & Space | Open |
| Data Protection Policy | <i>To introduce a revised Data Protection Policy fully redrafted to bring the Councils data protection policies up to required standards.</i> | Leader | Tom Swain tom.swain@ashford.gov.uk | Open |
| East Kent Growth Board - Business Rate Retention Pilot | | Portfolio Holder for Finance and IT | Chief Executive | Open |
| April 2019 | | | | |
| Adoption of Village Envelope Boundaries | | Portfolio Holder for Planning | Simon Cole simon.cole@ashford.gov.uk | Open |

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| Ashford Health and Wellbeing Board - Annual Update 2018/19 and the Way Forward | | Portfolio Holder for Health, Parking & Community Safety | Angela d'Urso angela.durso@ashford.gov.uk | Open |
| Local Development Scheme - Update | | Portfolio Holder for Planning | Simon Cole simon.cole@ashford.gov.uk | Open |
| Householder Duty of Care Fixed Penalty Notice | <i>To identify options for new fixed penalty notices for breaches of the household waste duty of care.</i> | Portfolio Holder for Environment and Land Management | Mark Goodman mark.goodman@ashford.gov.uk | Open |
| Environmental Crime Enforcement | | Portfolio Holder for Environment and Land Management | Mark Goodman mark.goodman@ashford.gov.uk | Open |
| May 2019 - No Meeting Due to Borough Council Elections | | | | |
| June 2019 | | | | |
| Final Outturn 2018/19 | <i>Final budget outturn for previous financial year.</i> | Portfolio Holder for Finance and IT | Maria Stevens maria.stevens@ashford.gov.uk | Open |
| Corporate Performance Report | <i>To give Members and residents an overview of how the council is performing with a key performance 'snapshot'.</i> | Portfolio Holder for Finance and IT | Will Train william.train@ashford.gov.uk | Open |

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| Section 106 Agreements - Annual Progress Report | <i>Focus on s106 contributions received in the last year, contributions secured in new agreements and projects that have been supported by s106 funding.</i> | Portfolio Holder for Planning | Lois Jarrett lois.jarrett@ashford.gov.uk | Open |
| Animal Policy Update | | Portfolio Holder for Health, Parking & Community Safety | Angela d'Urso angela.durso@ashford.gov.uk | Open |
| Conningbrook Masterplan | | Portfolio Holder for Culture | Len Mayatt len.mayatt@ashford.gov.uk | Open |
| July 2019 | | | | |
| Revenues & Benefits Recommended Write-Offs Schedule | <i>Proposed formal write-off of debts</i> | Portfolio Holder for Finance and IT | Nic Stevens nic.stevens@ashford.gov.uk | Part exempt |

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| Annual Performance Report 2018/19 | <i>The Annual Report will build upon the contents of quarterly performance monitoring, but will also include the following information – An Introduction from the Leader and Chief Executive; Facts and figures about Ashford; Timeline of key achievements in the Borough over the calendar year; Borough achievements; and a Financial Summary.</i> | Leader | Lorna Ford lorna.ford@ashford.gov.uk | Open |
| August 2019 | | | | |
| Financial Monitoring - Quarterly Report | <i>Quarterly budget monitoring report</i> | Portfolio Holder for Finance and IT | Maria Stevens maria.stevens@ashford.gov.uk | Open |
| Corporate Performance Report | <i>To give Members and residents an overview of how the council is performing with a key performance 'snapshot'.</i> | Portfolio Holder for Finance and IT | Will Train william.train@ashford.gov.uk | Open |
| September 2019 | | | | |
| Corporate Commercial Property Strategy - Annual Report | <i>To advise of the revenue performance of the Council's corporate property portfolio during the last financial period and to advise of proposals to increase profitability in the coming financial period.</i> | Portfolio Holder for Finance and IT | Stewart Smith stewart.smith@ashford.gov.uk | Open |

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| October 2019 | | | | |
| November 2019 | | | | |
| Corporate Performance Report | <i>To give Members and residents an overview of how the Council is performing with a key performance 'snapshot'.</i> | Portfolio Holder for Finance and IT | Will Train william.train@ashford.gov.uk | Open |
| Medium Term Financial Plan | <i>To ask Cabinet to note the Medium Term Financial Plan ahead of this year's Budget process.</i> | Portfolio Holder for Finance and IT | Maria Stevens maria.stevens@ashford.gov.uk | Open |
| Financial Monitoring - Quarterly Report | <i>Quarterly budget monitoring report.</i> | Portfolio Holder for Finance and IT | Maria Stevens maria.stevens@ashford.gov.uk | Open |
| December 2019 | | | | |
| Draft Budget 2020/21 | <i>To present the preliminary draft service budget and outlining MTFP for the purposes of subsequent formal scrutiny by the O&S Task Group and public consultation.</i> | Portfolio Holder for Finance and IT | Maria Stevens maria.stevens@ashford.gov.uk | Open |
| Council Tax Base 2020/21 | <i>To present for approval the estimated 2020/21 Council Tax base calculation for the Borough and each parished area, on which the major preceptors and local Parish Councils will base their requirements.</i> | Portfolio Holder for Finance and IT | Maria Stevens maria.stevens@ashford.gov.uk | Open |

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| Housing Revenue Account (HRA) Business Plan 2019 - 2049 | <i>An annual update of the HRA Business Plan financial projections. This report updates the position for the period 2019 – 2049.</i> | Portfolio Holder for Housing | Sharon Williams sharon.williams@ashford.gov.uk | Open |
| January 2020 | | | | |
| Revenues & Benefits Recommended Write-Offs Schedule | <i>Proposed formal write-off of debts.</i> | Portfolio Holder for Finance and IT | Nic Stevens nic.stevens@ashford.gov.uk | Part exempt |