

**CABINET
SCHEDULE OF KEY DECISIONS TO BE TAKEN**

The following Key Decisions will be taken by Ashford Borough Council's Cabinet on the dates stated.

Ashford Borough Council's Cabinet is made up of: - Councillors Gerry Clarkson; Paul Bartlett; Bill Barrett; Neil Bell; Andrew Buchanan; Paul Clokie; Peter Feacey; Jo Gideon; Alan Pickering and Neil Shorter.

Copies of the reports and any other relevant documents that are submitted to the Cabinet in connection with a proposed decision will be available for inspection, or on screen, five clear days before the decision date at the Civic Centre, Tannery Lane, Ashford and at The Town Hall, 24 High Street, Tenterden, during opening hours, or at www.ashford.gov.uk/councillors_and_committees.aspx

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
October 2019					
HRA Affordable Homes Programme Update, HRA Budget Report Update and the Affordable Housing Delivery Plan	<i>To update Members on the delivery of approved projects, seek approval for any new sites and reiterate the grant assumptions that have been made in the Business Plan to ensure we are maximising flexibility in our funding bids to Homes England, and making full use of right-to-buy receipts, while taking a holistic approach to delivery and enabling.</i>	Portfolio Holder for Housing	Mark James mark.james@ashford.gov.uk	Open	

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Corporate Property and Projects Restructure	<i>To set out the new vision for the service to help make it more flexible and responsive to the needs of all its users. The restructure is to manage a corporate property resource who's focus will be on delivery a high quality and expansive service.</i>	Portfolio Holder for Regeneration & Corporate Property	Paul McKenner paul.mckenner@ashford.gov.uk	Open	
Proposed Local Authority Lottery Scheme		Portfolio Holder for Culture, Tourism & Leisure	Michelle Byrne michelle.byrne@ashford.gov.uk	Open	6/11/19
Adoption of the WYE3/WNP11 Masterplan	<i>To set out the revised and updated context for the draft masterplan and recommend whether the masterplan should now be adopted as it stands or whether additional amendments should be made.</i>	Portfolio Holder for Planning & Development	Simon Cole simon.cole@ashford.gov.uk	Open	26/06/19
Adoption of village envelope boundary - Wye and Warehorne		Portfolio Holder for Planning & Development	Simon Cole simon.cole@ashford.gov.uk	Open	6/11/19
November 2019					
Corporate Performance Report	<i>To give Members and residents an overview of how the Council is performing with a key performance 'snapshot'.</i>	Portfolio Holder for Finance and IT	Will Train william.train@ashford.gov.uk	Open	8/02/19

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
Financial Monitoring - Quarterly Report	<i>Quarterly budget monitoring report.</i>	Portfolio Holder for Finance and IT	Maria Stevens maria.stevens@ashford.gov.uk	Open	20/02/19
Medium Term Financial Plan	<i>To ask Cabinet to note the Medium Term Financial Plan ahead of this year's Budget process.</i>	Portfolio Holder for Finance and IT	Maria Stevens maria.stevens@ashford.gov.uk	Open	8/02/19
Corporate Plan - Approval to Commence Consultation on Draft Corporate Plan 2020		Leader	Jennifer Shaw jennifer.shaw@ashford.gov.uk		21/06/19
Royal Military Canal		Portfolio Holder for Culture, Tourism & Leisure	Len Mayatt len.mayatt@ashford.gov.uk	Open	21/06/19
Street Trading Policy Amendment		Portfolio Holder for Community Safety & Wellbeing	Trevor Ford trevor.ford@ashford.gov.uk	Open	
Statement of Licensing Policy		Portfolio Holder for Community Safety & Wellbeing	Trevor Ford trevor.ford@ashford.gov.uk	Open	

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Community Connection	<i>The scheme involves forward funding a mini-bus for a parish council or other local community group. Charges are made by the organisation for those who wish to use the mini-bus, which are then passed to the borough council in order to cover the vehicle hire and other costs. After these costs are covered, any surplus is held by the host organisation.</i>	Portfolio Holder for Community Safety & Wellbeing	Alison Oates alison.oates@ashford.gov.uk	Open	
December 2019					
Draft Budget 2020/21	<i>To present the preliminary draft service budget and outlining MTFP for the purposes of subsequent formal scrutiny by the O&S Task Group and public consultation.</i>	Portfolio Holder for Finance and IT	Maria Stevens maria.stevens@ashford.gov.uk	Open	20/02/19
Council Tax Base 2020/21	<i>To present for approval the estimated 2020/21 Council Tax base calculation for the Borough and each parished area, on which the major preceptors and local Parish Councils will base their requirements.</i>	Portfolio Holder for Finance and IT	Maria Stevens maria.stevens@ashford.gov.uk	Open	20/02/19
Creative Chilmington - Strategy Endorsement		Portfolio Holder for Culture, Tourism & Leisure	Chris Dixon chris.dixon@ashford.gov.uk	Open	6/11/19

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
January 2020					
Revenues & Benefits Recommended Write-Offs Schedule	<i>Proposed formal write-off of debts.</i>	Portfolio Holder for Finance and IT	Nic Stevens nic.stevens@ashford.gov.uk	Part exempt	8/02/19
February 2020					
Revenue Budget 2020/21	<i>To present the draft revenue budget for 2020/21 to the Cabinet for recommendation to Council.</i>	Portfolio Holder for Finance and IT	Maria Stevens maria.stevens@ashford.gov.uk	Open	20/02/19
Financial Monitoring - Quarterly Report	<i>Quarterly Budget monitoring report.</i>	Portfolio Holder for Finance and IT	Maria Stevens maria.stevens@ashford.gov.uk	Open	20/02/19
Corporate Performance Report	<i>The report seeks to give Members and the Borough's residents an overview of how the Council is performing. It seeks to do this in a transparent and easily-accessible manner, giving a key performance 'snapshot'.</i>	Portfolio Holder for Finance and IT	Will Train william.train@ashford.gov.uk	Open	20/02/19
March 2020					
Annual Pay Policy Statement (Including Review for 2020/21)	<i>A review of the annual Pay Policy Statement and Ashford Living Wage Allowance.</i>	Portfolio Holder for Human Resources & Customer Services	Michelle Pecci michelle.pecci@ashford.gov.uk		21/06/19

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Corporate Plan - Report on Consultation Findings and Approval to Publish Corporate Plan 2020		Leader	Jennifer Shaw jennifer.shaw@ashford.gov.uk		21/06/19
<p>April 2020</p> <p>May 2020</p> <p>June 2020</p>					
Final Outturn 2019/20	<i>Final budget outturn for previous financial year.</i>	Portfolio Holder for Finance and IT	Maria Stevens maria.stevens@ashford.gov.uk	Open	26/06/19

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
Corporate Performance Report (Quarter 4) and Annual Performance Report 2019/20	<i>To give Members and residents an overview of how the Council is performing with a key performance 'snapshot' and the Annual Report will build upon the contents of quarterly performance monitoring, but will also include the following information – An introduction from the Leader and Chief Executive; facts and figures about Ashford; timeline of key achievements in the Borough over the calendar year; Borough achievements; and a Financial Summary.</i>	Portfolio Holder for Finance and IT	Will Train william.train@ashford.gov.uk	Open	26/06/19
July 2020					
Revenues & Benefits Recommended Write-Offs Schedule	<i>Proposed formal write-offs of debts</i>	Portfolio Holder for Finance and IT	Nic Stevens nic.stevens@ashford.gov.uk	Open	6/11/19
August 2020					
September 2020					
Financial Monitoring - Quarterly Report	<i>Quarterly budget monitoring report.</i>	Portfolio Holder for Finance and IT	Maria Stevens maria.stevens@ashford.gov.uk	Open	

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Corporate Performance Report	<i>To give Members and residents an overview of how the Council is performing with a key performance 'snapshot'.</i>	Portfolio Holder for Finance and IT	Will Train william.train@ashford.gov.uk	Open	
Corporate Commercial Property Strategy - Annual Report	<i>To advise of the revenue performance of the Council's corporate property portfolio during the last financial period and to advise of proposals to increase profitability in the coming financial period.</i>	Portfolio Holder for Regeneration & Corporate Property	Paul McKenner paul.mckenner@ashford.gov.uk	Open	
Section 106 Agreements - Annual Progress Report	<i>Focus on Section 106 contributions received in the last year, contributions secured in new agreements and projects that have been supported by Section 106 funding.</i>	Portfolio Holder for Planning & Development	Tim Naylor tim.naylor@ashford.gov.uk	Open	

If you wish to contact a Report Author by email, unless stated otherwise, the addresses are;

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