

**CABINET
SCHEDULE OF KEY DECISIONS TO BE TAKEN**

The following Key Decisions will be taken by Ashford Borough Council's Cabinet on the dates stated.

Ashford Borough Council's Cabinet is made up of: - Councillors Gerry Clarkson; Paul Bartlett; Bill Barrett; Neil Bell; Andrew Buchanan; Paul Clokie; Peter Feacey; Matthew Forest; Alan Pickering; and Neil Shorter.

Copies of the reports and any other relevant documents that are submitted to the Cabinet in connection with a proposed decision will be available for inspection, or on screen, five clear days before the decision date at the Civic Centre, Tannery Lane, Ashford and at The Town Hall, 24 High Street, Tenterden, during opening hours, or at <https://ashford.moderngov.co.uk>

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
May 2020					
Annual Pay Policy Statement (Including Review for 2020/21)	<i>A review of the annual Pay Policy Statement and Ashford Living Wage Allowance.</i>	Portfolio Holder for Human Resources & Customer Services	Michelle Pecci michelle.pecci@ashford.gov.uk	Open	21/06/19

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
Anti-Social Behaviour Policy	<i>To approve an ASB policy in order to ensure a clear organisational approach and commitment to managing and addressing ASB within the Borough. The policy will set out the obligations of all stakeholders including the CSU, Housing, Kent Police and Members.</i>	Portfolio Holder for Community Safety & Wellbeing	Laurel Niven Laurel.niven@ashford.gov.uk	Open	19/12/19
Developing a Programme of Future Projects	<i>To provide an overview of the role of the Regeneration, Masterplanning and Project Co-Ordination Board and update on the outcome of the first meeting. In particular the report will focus on providing an update to the Cabinet on the development of the council's programme of projects which includes 'Big 8' projects and service specific projects.</i>	Leader	Charlotte Hammersley charlotte.hammersley@ashford.gov.uk	Open	26/02/20

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
Chilham Conservation Area Management Plan	<i>To summarise the contents of the Chilham CAMP within the context of the Council's statutory requirements. To also reflect and respond to the comments received during the consultation process.</i>	Portfolio Holder for Planning & Development	Daniel Carter daniel.carter@ashford.gov.uk	Open	7/02/20
The Transfer of Ashford College to the East Kent College Group	<i>To inform Members of the outcome of the negotiations and delegated decision made by the Chief Executive. The report will also inform members about East Kent College taking over the operation of the Ashford College campuses from the 1st April 2020.</i>	Leader	Andrew Osborne andrew.osborne@ashford.gov.uk	Open	30/04/20
Ashford's Local Cycling and Walking Infrastructure Plan (LCWIP) Adoption 2019 - 2029	<i>To seek approval for the adoption of the LCWIP and to commit to working in partnership with KCC and others to deliver a range of projects.</i>	Portfolio Holder for Culture, Tourism & Leisure	Simon Harris simon.harris@ashford.gov.uk	Open	11/02/20
June 2020					
Final Outturn 2019/20	<i>Final budget outturn for previous financial year.</i>	Portfolio Holder for Finance and IT	Maria Stevens maria.stevens@ashford.gov.uk	Open	14/06/19

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
Corporate Performance Report (Quarter 4) and Annual Performance Report 2019/20	<i>To give Members and residents an overview of how the Council is performing with a key performance 'snapshot' and the Annual Report will build upon the contents of quarterly performance monitoring, but will also include the following information – An introduction from the Leader and Chief Executive; facts and figures about Ashford; timeline of key achievements in the Borough over the calendar year; Borough achievements; and a Financial Summary.</i>	Portfolio Holder for Finance and IT	Tom Swain Tom.swain@ashford.gov.uk	Open	14/06/19
Proposed Insurance Restructure		Portfolio Holder for Human Resources & Customer Services	Joy Cross joy.cross@ashford.gov.uk	Fully exempt	24/04/20
Corporate Property Asset Management Strategy		Portfolio Holder for Regeneration & Corporate Property	Daniel Stone daniel.stone@ashford.gov.uk	Open	24/04/20
Amendments to Standing Orders - Corporate Property & Projects		Portfolio Holder for Regeneration & Corporate Property	Simon Talijancic Simon.talijancic@ashford.gov.uk	Open	17/01/20

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
Broadband Update		Portfolio Holder for Finance and IT	Andrew Osborne andrew.osborne@ashford.gov.uk	Open	16/03/20
July 2020					
Revenues & Benefits Recommended Write-Offs Schedule	<i>Proposed formal write-offs of debts</i>	Portfolio Holder for Finance and IT	Nic Stevens nicola.stevens@ashford.gov.uk	Open (exempt appendix)	12/07/19
Bockhanger Consultation Outcomes		Portfolio Holder for Housing	Rebecca Wilcox rebecca.wilcox@ashford.gov.uk	Open	30/10/19
Corporate Plan - Approval to Commence Consultation on Draft Corporate Plan 2020		Leader	Jennifer Shaw jennifer.shaw@ashford.gov.uk	Open	11/3/198
Carbon Neutral Action Plan		Leader	Lorna Ford lorna.ford@ashford.gov.uk	Open	27/01/20
Health and Wellbeing Review		Portfolio Holder for Community Safety & Wellbeing	Sheila Davison sheila.davison@ashford.gov.uk	Open	01/05/20

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
Fibre to the Premises SPD		Portfolio Holder for Planning & Development	Daniel Carter daniel.carter@ashford.gov.uk	Open	05/05/20
August 2020					
September 2020					
Financial Monitoring - Quarterly Report	<i>Quarterly budget monitoring report.</i>	Portfolio Holder for Finance and IT	Maria Stevens maria.stevens@ashford.gov.uk	Open	13/9/19
Corporate Performance Report	<i>To give Members and residents an overview of how the Council is performing with a key performance 'snapshot'.</i>	Portfolio Holder for Finance and IT	Tom Swain Tom.swain@ashford.gov.uk	Open	13/9/19
Corporate Commercial Property Strategy - Annual Report	<i>To advise of the revenue performance of the Council's corporate property portfolio during the last financial period and to advise of proposals to increase profitability in the coming financial period.</i>	Portfolio Holder for Regeneration & Corporate Property	Paul McKenner paul.mckenner@ashford.gov.uk	Open	13/9/19

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Section 106 Agreements - Annual Progress Report	<i>Focus on Section 106 contributions received in the last year, contributions secured in new agreements and projects that have been supported by Section 106 funding.</i>	Portfolio Holder for Planning & Development	Tim Naylor tim.naylor@ashford.gov.uk	Open	13/9/19
October 2020					
November 2020					
Corporate Performance Report	<i>To give Members and residents an overview of how the Council is performing with a key performance 'snapshot'.</i>	Portfolio Holder for Finance and IT	Tom Swain tom.swain@ashford.gov.uk	Open	2/12/19
Financial Monitoring - Quarterly Report	<i>Quarterly budget monitoring report.</i>	Portfolio Holder for Finance and IT	Maria Stevens maria.stevens@ashford.gov.uk	Open	2/12/19
Medium Term Financial Plan	<i>To ask Cabinet to note the Medium Term Financial Plan ahead of this year's Budget process.</i>	Portfolio Holder for Finance and IT	Maria Stevens maria.stevens@ashford.gov.uk	Open	2/12/19

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
Draft Budget 2021/22	<i>To present the preliminary draft service budget and outline MTFP for the purposes of subsequent formal scrutiny by the O&S Task Group and public consultation.</i>	Portfolio Holder for Finance and IT	Maria Stevens maria.stevens@ashford.gov.uk	Open	2/12/19
Council Tax Base 2021/22	<i>To present for approval the estimated 2021/22 Council tax base calculation for the Borough and each parished area, on which the major preceptors and local Parish Councils will base their requirements.</i>	Portfolio Holder for Finance and IT	Maria Stevens maria.stevens@ashford.gov.uk	Open	2/12/19
Corporate Plan - Report on Consultation Findings and Approval to Publish Corporate Plan 2020		Leader	Jennifer Shaw jennifer.shaw@ashford.gov.uk	Open	11/03/19
December 2020					
Housing Revenue Account (HRA) Business Plan 2020-2050		Portfolio Holder for Housing	Sharon Williams sharon.williams@ashford.gov.uk	Open	31/12/19

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
January 2021					
Revenues & Benefits Recommended Write-Offs Schedule	<i>Proposed formal write-off of debts</i>	Portfolio Holder for Finance and IT	Nic Stevens nicola.stevens@ashford.gov.uk	Part exempt	03/02/20
February 2021					
Revenue Budget 2021/22	<i>To present the draft revenue budget for 2021/22 to the Cabinet for recommendation to Council.</i>	Portfolio Holder for Finance and IT	Maria Stevens maria.stevens@ashford.gov.uk	Open	28/2/20
Financial Monitoring - Quarterly Report	<i>Quarterly budget monitoring report</i>	Portfolio Holder for Finance and IT	Maria Stevens maria.stevens@ashford.gov.uk	Open	28/2/20
Corporate Performance Report	<i>The report seeks to give Members and the Borough's residents an overview of how the Council is performing. It seeks to do this in a transparent and easily-accessible manner, giving a key performance 'snapshot'.</i>	Portfolio Holder for Finance and IT	Tom Swain tom.swain@ashford.gov.uk	Open	28/2/20
March 2021					
Annual Pay Policy Statement (Including Review for 2021/22)	<i>A review of the annual Pay Policy Statement and Ashford Living Wage Allowance</i>	Portfolio Holder for Human Resources & Customer Services	Michelle Pecci michelle.pecci@ashford.gov.uk	Open	15/03/19

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
April 2021					

If you wish to contact a Report Author by email, unless stated otherwise, the addresses are;
first name.surname@ashford.gov.uk

13/05/20