

**CABINET
SCHEDULE OF KEY DECISIONS TO BE TAKEN**

The following Key Decisions will be taken by Ashford Borough Council's Cabinet on the dates stated.

Ashford Borough Council's Cabinet is made up of: - Councillors Gerry Clarkson; Paul Bartlett; Bill Barrett; Neil Bell; Andrew Buchanan; Paul Clokie; Peter Feacey; Matthew Forest; Alan Pickering; and Neil Shorter.

Copies of the reports and any other relevant documents that are submitted to the Cabinet in connection with a proposed decision will be available for inspection, or on screen, five clear days before the decision date at the Civic Centre, Tannery Lane, Ashford and at The Town Hall, 24 High Street, Tenterden, during opening hours, or at <https://ashford.moderngov.co.uk>

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
July 2020					
Final Outturn 2019/20	<i>Final budget outturn for previous financial year.</i>	Portfolio Holder for Finance and IT	Maria Stevens maria.stevens@ashford.gov.uk	Open	26/06/19
Recovery Plan	<i>In response to the CO-VID 19 crisis and to include elements of previously advertised as part of the Corporate Plan 2020 – 2025; Carbon Neutral Action Plan; and Economic Development Strategy</i>	Portfolio Holder for Regeneration & Corporate Property	Lorna Ford lorna.ford@ashford.gov.uk	Open	24/06/20

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
Broadband Update		Portfolio Holder for Finance and IT	Andrew Osborne andrew.osborne@ashford.gov.uk	Open	31/03/20
Revenues & Benefits Recommended Write-Offs Schedule	<i>Proposed formal write-offs of debts</i>	Portfolio Holder for Finance and IT	Nic Stevens nicola.stevens@ashford.gov.uk	Open	6/11/19
Health and Wellbeing Annual Review		Portfolio Holder for Community Safety & Wellbeing	Sheila Davison sheila.davison@ashford.gov.uk	Open	13/05/20
Fibre to the Premises SPD		Portfolio Holder for Planning & Development	Daniel Carter daniel.carter@ashford.gov.uk	Open	13/05/20
Brook Village Confines		Portfolio Holder for Planning & Development	Daniel Carter daniel.carter@ashford.gov.uk	Open	24/06/20
Commercial Services Strategy		Leader	Tracey Butler tracey.butler@ashford.gov.uk	Open	24/06/20
Revision of Policy and Procedure for Inspecting Memorial Headstones		Portfolio Holder for Environment and Land Management	Tracey Butler tracey.butler@ashford.gov.uk	Open	24/06/20

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Fees for Replacement Bins and Garden Waste Service	<i>To propose that a fee be applied for replacement bins provided for collection services excluding garden waste bins, to provide comparison with other Local Authorities that also apply fees for replacement of bins and to provide benchmarking with other Local Authorities for garden waste collection fees.</i>	Portfolio Holder for Environment and Land Management	Mark Goodman mark.goodman@ashford.gov.uk	Open	23/6/20
August 2020					
September 2020					
Financial Monitoring - Quarterly Report	<i>Quarterly budget monitoring report.</i>	Portfolio Holder for Finance and IT	Maria Stevens maria.stevens@ashford.gov.uk	Open	6/11/19
Corporate Performance Report	<i>To give Members and residents an overview of how the Council is performing with a key performance 'snapshot'.</i>	Portfolio Holder for Finance and IT	Will Train william.train@ashford.gov.uk	Open	6/11/19

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Corporate Commercial Property Strategy - Annual Report	<i>To advise of the revenue performance of the Council's corporate property portfolio during the last financial period and to advise of proposals to increase profitability in the coming financial period.</i>	Portfolio Holder for Regeneration & Corporate Property	Paul McKenner paul.mckenner@ashford.gov.uk	Open	6/11/19
Section 106 Agreements - Annual Progress Report	<i>Focus on Section 106 contributions received in the last year, contributions secured in new agreements and projects that have been supported by Section 106 funding.</i>	Portfolio Holder for Planning & Development	Tim Naylor tim.naylor@ashford.gov.uk	Open	6/11/19
Bockhanger Consultation Outcomes		Portfolio Holder for Housing	Rebecca Wilcox rebecca.wilcox@ashford.gov.uk	Open	6/11/19
Ashford Borough Council Tree Policy		Portfolio Holder for Environment and Land Management	Tracey Butler tracey.butler@ashford.gov.uk	Open	23/6/20
Aspire Tree Dedication Scheme		Portfolio Holder for Environment and Land Management	Tracey Butler tracey.butler@ashford.gov.uk		23/6/20
Bench Policy		Portfolio Holder for Environment and Land Management	Tracey Butler tracey.butler@ashford.gov.uk	Open	23/6/20

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
October 2020					
MTFP 2021/22 - 2025/26	To note and approve the MTFP	Portfolio Holder for Finance and IT	Maria Stevens maria.stevens@ashford.gov.uk	Open	23/6/20
November 2020					
Corporate Performance Report	<i>To give Members and residents an overview of how the Council is performing with a key performance 'snapshot'.</i>	Portfolio Holder for Finance and IT	Tom Swain tom.swain@ashford.gov.uk	Open	6/12/19
Financial Monitoring - Quarterly Report	<i>Quarterly budget monitoring report.</i>	Portfolio Holder for Finance and IT	Maria Stevens maria.stevens@ashford.gov.uk	Open	6/12/19
Draft Budget 2021/22	<i>To present the preliminary draft service budget and outline MTFP for the purposes of subsequent formal scrutiny by the O&S Task Group and public consultation.</i>	Portfolio Holder for Finance and IT	Maria Stevens maria.stevens@ashford.gov.uk	Open	6/12/19

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
Council Tax Base 2021/22	<i>To present for approval the estimated 2021/22 Council tax base calculation for the Borough and each parished area, on which the major preceptors and local Parish Councils will base their requirements.</i>	Portfolio Holder for Finance and IT	Maria Stevens maria.stevens@ashford.gov.uk	Open	6/12/19
Update of Local Development Scheme	<i>The (LDS) is an existing document that needs updating. It sets out to the public/stakeholders what planning documents are going to be reviewed/written and consulted on so that interested parties are aware of upcoming consultations. It also helps ensure the Council has robust planning documents.</i>	Portfolio Holder for Planning & Development	Bethan Hall bethan.hall@ashford.gov.uk	Open	24/06/20
December 2020					
Housing Revenue Account (HRA) Business Plan 2020-2050		Portfolio Holder for Housing	Sharon Williams sharon.williams@ashford.gov.uk	Open	7/01/20
January 2021					

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Revenues & Benefits Recommended Write-Offs Schedule	<i>Proposed formal write-off of debts</i>	Portfolio Holder for Finance and IT	Nic Stevens nicola.stevens@ashford.gov.uk	Part exempt	4/03/20
February 2021					
Revenue Budget 2021/22	<i>To present the draft revenue budget for 2021/22 to the Cabinet for recommendation to Council.</i>	Portfolio Holder for Finance and IT	Maria Stevens maria.stevens@ashford.gov.uk	Open	31/03/20
Financial Monitoring - Quarterly Report	<i>Quarterly budget monitoring report</i>	Portfolio Holder for Finance and IT	Maria Stevens maria.stevens@ashford.gov.uk	Open	31/03/20
Corporate Performance Report	<i>The report seeks to give Members and the Borough's residents an overview of how the Council is performing. It seeks to do this in a transparent and easily-accessible manner, giving a key performance 'snapshot'.</i>	Portfolio Holder for Finance and IT	Tom Swain tom.swain@ashford.gov.uk	Open	31/03/20
March 2021					
Annual Pay Policy Statement (Including Review for 2021/22)	<i>A review of the annual Pay Policy Statement and Ashford Living Wage Allowance</i>	Portfolio Holder for Human Resources & Customer Services	Michelle Pecci michelle.pecci@ashford.gov.uk	Open	31/03/20
April 2021					

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
May 2021					
June 2021					
Final Outturn 2020/21	<i>Final budget outturn for previous financial year.</i>	Portfolio Holder for Finance and IT	Maria Stevens maria.stevens@ashford.gov.uk	Open	23/6/20
Corporate Performance Report (Quarter 4) and Annual Performance Report 2020/21	<i>To give Members and residents an overview of how the council is performing with a key performance 'snapshot' and the Annual Report will build upon the contents of quarterly performance monitoring, but will also include the following information – An Introduction from the Leader and Chief Executive; Facts and figures about Ashford; Timeline of key achievements in the Borough over the calendar year; Borough achievements; and a Financial Summary.</i>	Portfolio Holder for Finance and IT	Tom Swain tom.swain@ashford.gov.uk	Open	23/6/20

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