

**CABINET  
SCHEDULE OF KEY DECISIONS TO BE TAKEN**

The following Key Decisions will be taken by Ashford Borough Council's Cabinet on the dates stated.

**Ashford Borough Council's Cabinet is made up of: - Councillors Gerry Clarkson; Paul Bartlett; Bill Barrett; Neil Bell; Andrew Buchanan; Paul Clokie; Peter Feacey; Matthew Forest; Alan Pickering; and Neil Shorter.**

*Copies of the reports and any other relevant documents that are submitted to the Cabinet in connection with a proposed decision will be available for inspection, or on screen, five clear days before the decision date at the Civic Centre, Tannery Lane, Ashford and at The Town Hall, 24 High Street, Tenterden, during opening hours, or at <https://ashford.moderngov.co.uk>*

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
<b>August 2020</b>					
<b>September 2020</b>					
Financial Monitoring - Quarterly Report	<i>Quarterly budget monitoring report.</i>	Portfolio Holder for Finance and IT	Maria Stevens maria.stevens@ashford.gov.uk	Open	6/11/19
Corporate Commercial Property Strategy - Annual Report	<i>To advise of the revenue performance of the Council's corporate property portfolio during the last financial period and to advise of proposals to increase profitability in the coming financial period.</i>	Portfolio Holder for Regeneration & Corporate Property	Paul McKenner paul.mckenner@ashford.gov.uk	Open	6/11/19

<b>Decision Item</b>	<b>Report Summary</b>	<b>Relevant Portfolio Holder</b>	<b>Report Author</b>	<b>Open or Exempt</b>	<b>Added to Schedule</b>
Section 106 Agreements - Annual Progress Report	<i>Focus on Section 106 contributions received in the last year, contributions secured in new agreements and projects that have been supported by Section 106 funding.</i>	Portfolio Holder for Planning & Development	Tim Naylor tim.naylor@ashford.gov.uk	Open	6/11/19
Bockhanger Consultation Outcomes		Portfolio Holder for Housing	Rebecca Wilcox rebecca.wilcox@ashford.gov.uk	Open	6/11/19
Ashford Borough Council Tree Policy		Portfolio Holder for Environment and Land Management	Tracey Butler tracey.butler@ashford.gov.uk	Open	3/07/20
Aspire Tree Dedication Scheme		Portfolio Holder for Environment and Land Management	Tracey Butler tracey.butler@ashford.gov.uk		3/07/20
Bench Policy		Portfolio Holder for Environment and Land Management	Tracey Butler tracey.butler@ashford.gov.uk	Open	3/07/20
Victoria Park Project Update		Portfolio Holder for Culture, Tourism & Leisure	Portfolio Holder for Community Safety & Wellbeing	Open	3/08/30
Removal of Cash Transactions		Portfolio Holder for Finance and IT	Maria Stevens maria.stevens@ashford.gov.uk	Open	23/07/20

<b>Decision Item</b>	<b>Report Summary</b>	<b>Relevant Portfolio Holder</b>	<b>Report Author</b>	<b>Open or Exempt</b>	<b>Added to Schedule</b>
Modern Slavery and Human Trafficking Statement		Portfolio Holder for Community Safety & Wellbeing	Alison Oates alison.oates@ashford.gov.uk	Open	24/07/20
<b>October 2020</b>					
MTFP 2021/22 - 2025/26	To note and approve the MTFP	Portfolio Holder for Finance and IT	Maria Stevens maria.stevens@ashford.gov.uk	Open	3/07/20
Planning Software Procurement		Portfolio Holder for Planning & Development	James Laidlaw james.laidlaw@ashford.gov.uk	Open	13/07/20
Town Centre Reset		Leader	Hannah Clayton-Peck hannah.clayton-peck@ashford.gov.uk	Open	03/08/20
<b>November 2020</b>					
Corporate Performance Report	<i>To give Members and residents an overview of how the Council is performing with a key performance 'snapshot'.</i>	Portfolio Holder for Finance and IT	Tom Swain tom.swain@ashford.gov.uk	Open	6/12/19
Financial Monitoring - Quarterly Report	<i>Quarterly budget monitoring report.</i>	Portfolio Holder for Finance and IT	Maria Stevens maria.stevens@ashford.gov.uk	Open	6/12/19

<b>Decision Item</b>	<b>Report Summary</b>	<b>Relevant Portfolio Holder</b>	<b>Report Author</b>	<b>Open or Exempt</b>	<b>Added to Schedule</b>
Draft Budget 2021/22	<i>To present the preliminary draft service budget and outline MTFP for the purposes of subsequent formal scrutiny by the O&amp;S Task Group and public consultation.</i>	Portfolio Holder for Finance and IT	Maria Stevens maria.stevens@ashford.gov.uk	Open	6/12/19
Council Tax Base 2021/22	<i>To present for approval the estimated 2021/22 Council tax base calculation for the Borough and each parished area, on which the major preceptors and local Parish Councils will base their requirements.</i>	Portfolio Holder for Finance and IT	Maria Stevens maria.stevens@ashford.gov.uk	Open	6/12/19
Update of Local Development Scheme	<i>The (LDS) is an existing document that needs updating. It sets out to the public/stakeholders what planning documents are going to be reviewed/written and consulted on so that interested parties are aware of upcoming consultations. It also helps ensure the Council has robust planning documents.</i>	Portfolio Holder for Planning & Development	Bethan Hall bethan.hall@ashford.gov.uk	Open	24/06/20

December 2020

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
Housing Revenue Account (HRA) Business Plan 2020-2050		Portfolio Holder for Housing	Sharon Williams sharon.williams@ashford.gov.uk	Open	7/01/20
<b>January 2021</b>					
Revenues & Benefits Recommended Write-Offs Schedule	<i>Proposed formal write-off of debts</i>	Portfolio Holder for Finance and IT	Nic Stevens nicola.stevens@ashford.gov.uk	Part exempt	4/03/20
<b>February 2021</b>					
Revenue Budget 2021/22	<i>To present the draft revenue budget for 2021/22 to the Cabinet for recommendation to Council.</i>	Portfolio Holder for Finance and IT	Maria Stevens maria.stevens@ashford.gov.uk	Open	31/03/20
Financial Monitoring - Quarterly Report	<i>Quarterly budget monitoring report</i>	Portfolio Holder for Finance and IT	Maria Stevens maria.stevens@ashford.gov.uk	Open	31/03/20
Corporate Performance Report	<i>The report seeks to give Members and the Borough's residents an overview of how the Council is performing. It seeks to do this in a transparent and easily-accessible manner, giving a key performance 'snapshot'.</i>	Portfolio Holder for Finance and IT	Tom Swain tom.swain@ashford.gov.uk	Open	31/03/20

Decision Item	Report Summary	Relevant Portfolio Holder	Report Author	Open or Exempt	Added to Schedule
March 2021					
Annual Pay Policy Statement (Including Review for 2021/22)	<i>A review of the annual Pay Policy Statement and Ashford Living Wage Allowance</i>	Portfolio Holder for Human Resources & Customer Services	Michelle Pecci michelle.pecci@ashford.gov.uk	Open	31/03/20
April 2021					
May 2021					
June 2021					
Final Outturn 2020/21	<i>Final budget outturn for previous financial year.</i>	Portfolio Holder for Finance and IT	Maria Stevens maria.stevens@ashford.gov.uk	Open	3/07/20

<b>Decision Item</b>	<b>Report Summary</b>	<b>Relevant Portfolio Holder</b>	<b>Report Author</b>	<b>Open or Exempt</b>	<b>Added to Schedule</b>
Corporate Performance Report (Quarter 4) and Annual Performance Report 2020/21	<i>To give Members and residents an overview of how the council is performing with a key performance 'snapshot' and the Annual Report will build upon the contents of quarterly performance monitoring, but will also include the following information – An Introduction from the Leader and Chief Executive; Facts and figures about Ashford; Timeline of key achievements in the Borough over the calendar year; Borough achievements; and a Financial Summary.</i>	Portfolio Holder for Finance and IT	Tom Swain tom.swain@ashford.gov.uk	Open	3/07/20
<b>July 2021</b>					
Revenues & Benefits Recommended Write-Offs Schedule	<i>Proposed formal write-offs of debts</i>	Portfolio Holder for Finance and IT	Nic Stevens nicola.stevens@ashford.gov.uk	Open	6/11/19

**If you wish to contact a Report Author by email, unless stated otherwise, the addresses are;**  
first.name.surname@ashford.gov.uk

07/08/20