

## Ashford Borough Council

Minutes of a Meeting of the Ashford Borough Council held in the Council Chamber, Civic Centre, Tannery Lane, Ashford on the **5<sup>th</sup> March 2020**.

### Present:

Her Worshipful the Mayor, Cllr. Mrs J Webb (Chairman);

Cllrs. Anckorn, Bartlett, Mrs Bell, Bell, Blanford, Buchanan, Campkin, Clarkson, Clokie, Dehnel, Farrell, Feacey, Forest, Harman, Hayward, B Heyes, Howard, Howard-Smith, Iliffe, Knowles, Krause, Ledger, Link, Michael, Mulholland, Ovenden, Pauley, Pickering, Rogers, Shorter, Smith, Spain, Sparks, C Suddards, L Suddards, Turner, Walder, Webb, Wedgbury, White, Wright.

Prior to the commencement of the meeting the Mayor introduced her new Chaplain, The Reverend Dr Sue Starkings. The Reverend Starkings then said prayers.

### Apologies:

Cllrs. Barrett, Burgess, Chilton, T Heyes, Ward.

### Also Present:

Chief Executive, Director of Law and Governance, Director of Finance and Economy, Head of Finance and IT, Senior Accountant, Member Services Manager (Operational).

## 335 Exempt or Confidential Items

The Mayor asked whether any items should be dealt with in private because of the likely disclosure of Exempt or Confidential information. There were none.

## 336 Minutes

### Resolved:

**That the Minutes of the Meeting of the Council held on the 19<sup>th</sup> December 2019 be approved and confirmed as a correct record.**

## 337 Announcements

### (a) The Mayor

The Mayor advised she was pleased to be present again this evening having missed the last Full Council meeting as she had an important Awards Evening for one of her charities. Firstly, she wanted to welcome The Reverend Dr Sue Starkings and thank her for agreeing to become her Chaplain for the remainder of her Mayoral year. She said it felt a long time ago since she had met Father Christmas at Dobbies. She would never forget the look of relief on his face when she had politely declined to sit

on his knee and tell him what she wanted for Christmas! Christmas should not be the only time for giving, being kind and tolerant, as these were qualities that all should carry in their hearts throughout the year. The start of the New Year had been exceptionally busy for her with many events being thought-provoking especially the 75<sup>th</sup> Anniversary of the Holocaust. Fellow Councillors Paul Clokie and Matthew Forest had joined her with Officers from the Council to mark the 75<sup>th</sup> Anniversary on Holocaust Memorial Day on 27<sup>th</sup> January. They visited the excellently presented exhibition at The Gateway and on a very wet and windy morning they had paid their respects and laid flowers at Ashford's Anne Frank Memorial Tree. It was truly a time of reflection and everyone hoped that all could find it in their hearts to respect and care about everyone - no matter their race or creed. At the start of the year she had met up with all the Mayors of East Kent at the 'Blessing of the Seas' annual pilgrimage on Margate Beach to mark the Epiphany (12<sup>th</sup> day after Christmas). This was arranged each year by the Greek community and was truly a service she would always remember. She was most thankful that the weather was kind this year! She said that she was proud of the incredibly diverse community across the Ashford Borough and that it was embraced by the Council. She and David had recently attended the Sagamatha Gurkha Nepalese Annual Dinner and Awards Evening which was a highlight for January. They always made them so welcome especially David who they spoiled! Damian Green - our MP – had been the special guest of the evening and was delighted to be presented with a garland of flowers and hat.

The Mayor advised that she had also been busy with a variety of environmental projects. Like many present, she would like to see their Borough free of litter. Recently, she had helped the passionate volunteers of Keep Ashford Clean, coordinated by Ani and Darren, who gave up all their free time to organise those litter picks. She wanted to take this opportunity to say a really big thank you to them and all the many volunteers across Ashford's communities who carried out this outstanding commitment to make Ashford a cleaner and nicer place to live. It was quite incredible how much was collected in only one and a half hours - a total of 17 bags really did make one think. She was currently working with Diane Comley of the Kentish Stour Countryside Partnership to arrange and take part in a river and riverside litter pick on the 11<sup>th</sup> March, so any volunteers would be extremely welcome.

It was always a pleasure to open and welcome new attributes within the Borough adding to the Council's commitment to promote Ashford as "Best Placed". She was therefore delighted to have been invited to open the Montfort Manor Care home in Willesborough. This was a superb example of a modern day care home. A real 'home from home' atmosphere with friendly and supportive staff. She had then gone on to celebrate 'Office Angels' new premises in Eureka Business Park. She wished both businesses good luck and great success for the future. Attending the re-launch of McDonalds at Eureka Park had also been amazing and a real technological eye opener. She said she would never look at a drink or burger in quite the same way again! As she had said earlier, she believed that being kind to one another and doing a good deed should be an everyday action and she had discovered a great example at The North School, who had created a Dementia Café. By bringing together families, carers and loved ones suffering with dementia, it highlighted the exceptional vision and compassion of the students and staff who had created an afternoon tea within a relaxed café environment. In addition to providing plenty of cakes, a smile, conversation and musical entertainment. All of this had been prepared and provided by the students with the support of the staff. This was a great project for breaking

down barriers and creating understanding and she thought all should be proud of the Borough's schools and the students who contributed in this caring and understanding manner.

The Mayor said that making a difference was a key mission as a Councillor, so raising funds for her charities was one of the key goals of her year in office. She was passionate about the Borough's great and dedicated volunteers who gave their time and love to help others. Her fundraising event with an ABBA tribute group had been such fun and raised almost £3,000 for her charities. She wanted to give her sincere thanks to everyone who had attended her events for their support and generosity towards her charity work. She hoped all would continue to support her forthcoming events including her Birthday Party Curry Night (which was actually now already sold out!), her Afternoon Tea with Songs from the London Shows, an exclusive visit to the Big Cat Sanctuary, and her farewell dinner dance with Rat Pack and Swing. She looked forward to welcoming as many colleagues as possible.

She advised that there had been so many more highlights in this, the beginning of the Twenties, and she embraced the many more that were already in her diary. She hoped that everyone had been following her Blog where they could follow what she had been up to representing the Borough. Finally, she wanted to thank her Cadets for being in attendance this evening and said that she was very proud of them.

## **(b) Leader of the Council**

The Leader said that before he updated colleagues on some recent news and developments, he wanted to advise that their colleague Councillor Mick Burgess had been admitted to hospital and had today undergone some investigative surgery. He was sure that all colleagues would join him in conveying their best wishes for a speedy recovery.

Colleagues would no doubt have been keeping a close eye on developments regarding the spread of Coronavirus (CO-VID 19), especially in light of Public Health England (PHE) confirming the first case in Kent on Monday 2 March. He said it was important that the Council took a measured and thoughtful approach to this matter. Earlier that week he had chaired the Ashford Critical Emergency Resilience Meeting (ACER), which involved key Senior Officers and Elected Members, to ensure they were prepared and had the interests of the Borough's residents, businesses, visitors and the Council's own staff and Members at the forefront of their minds. As one might expect, Officers had already been working with multi agency colleagues and had been considering the implications for the Council and steps had been taken regarding hygiene and cleaning arrangements in Council premises. Emergency Planning Officers and HR Officers were fully engaged on all related matters. They were keeping business continuity plans under constant review in the light of changing circumstances and they were also signposting residents and businesses to the latest national advice. The Government had stated that Public Health England and the NHS were well-prepared to deal with coronavirus and the priority was to safeguard local communities. It was important for the Council to do all it could to ensure that services continued to be provided and that they met their collective health and safety responsibilities to the Borough's community and employees. Given that the virus could be spread by direct contact, and that hand washing was a priority, it seemed eminently sensible for ACER to recommend that bodily contact should be avoided until they were clear of the current situation. Clearly this was a

moving picture and they were monitoring the situation very closely, therefore he would continue to update Members, staff, residents and business as events unfolded.

Also at the ACER meeting, the question of food safety had been discussed in terms of the growing provision of food via on-line and social media. It was important that the Council alerted its residents to the dangers of such purchases if they were from non-registered providers. Equally, they needed to advise food providers that they were required to register when they were providing food to the public.

The Leader said that he was pleased to advise that Her Royal Highness The Princess Royal officially opened the Council's new £7.5m Danemore sheltered housing scheme in Tenterden last month. This development was designed to be dementia-friendly throughout, taking into account colour schemes, light, corridor lengths, patterns and memory shelves. This was a major landmark in the Council's multi-million pound modernisation plan for its sheltered housing schemes. Located a short walk from the town centre, the new-look Danemore provided 34 homes for affordable rent for older people, together with four chalet bungalows, being sold on the open market to subsidise some of the costs. Modelled on the multi-award-winning Farrow Court scheme developed by the Council in Ashford, Danemore had 25 one bedroom and nine two-bedroom apartments, built to a high quality, that were care ready. This was part of the Council's programme to recognise the need to make special provision for an ageing population. By 2026 it was anticipated that around 40% of Ashford residents would be aged over 50. The Council had a strong track record of taking an innovative approach to delivering quality accommodation that met the needs of residents. Ashford's approach to the health and housing agenda was leading the way and gave people the chance to live independently, providing a range of cost, social and health benefits. Farrow Court was the first project in the Council's proactive approach to sheltered scheme remodelling and it set the bar high. With the addition of Danemore and other schemes in the pipeline, the Council was making real progress in tackling the needs of an ageing population and helping to reduce social isolation. They were also working to increase social housing provision and thus increase the affordable provision for those on the housing waiting list. In terms of those wishing to get onto the housing ladder, they would shortly be putting forward a scheme for Council consideration, whereby they assisted by advancing the deposit needed to secure a mortgage. Whilst mentioning the Council's caring engagement with its communities, the Leader considered it was interesting and pleasing to note that just last Thursday, the Government announced that the Housing Benefit Awards Accuracy Indicator, that measured the "Payment of the right amount of benefit - at the right time - to the right person" - indicated that Ashford Borough Council was the highest performing Local Authority in the South East of England and the third best in the entire country.

The Leader said that Ashford was also set to continue to welcome a small but significant number of desperate refugee families displaced by the devastating war in Syria. Whilst the government's Vulnerable Persons Resettlement Scheme was ending, all national refugee programmes were being merged into one, called the Global Resettlement Scheme (GRS). Over the last four years, this Borough had welcomed 34 families totalling 146 refugees. The Council had pledged to continue to play an active part in the national commitment to planned refugee settlement. Whilst refugees resettled under this new Global Scheme could be drawn from anywhere in the world, Councils could request refugees from cultural backgrounds that they were best placed to support. Therefore, Ashford would continue to support families with Syrian origin as they had done so successfully thus far. They would continue the resettlement of refugees at their current

rate of to up to 50 people (approximately 10 families) a year, subject to the availability of private rented homes. The resettlement schemes were fully funded by the Home Office so there was no major financial burden on Councils. Ashford also decided from the outset not to use any social housing – easing any fears that refugees would jump the queue of those on the housing waiting list. Refugees were continuing to make a positive contribution to Ashford's communities and Ashford had been successful in encouraging refugees into employment, with more than 40% in paid employment with the rest undertaking volunteering and work experience. This was much higher than the figures nationally (3%) and regionally (11%). The Council was making an enormous difference to the lives of a small but significant number of refugee families from the most affected by the global refugee crisis.

Sadly the Council had found the need to successfully prosecute two taxi drivers for refusing to take a visually impaired passenger and their assistance dog. After an investigation, the Council's Licensing team decided to prosecute for the offences under the Equality Act 2010 and on the 24<sup>th</sup> February at Folkestone Magistrates Court, both defendants were found guilty. Both drivers were fined and also had their Hackney Carriage and Private Hire Drivers licences revoked by the Council at a prior hearing. He hoped that this action showed how robustly this Council would deal with taxi drivers or any others who failed to comply with their legal obligations and left potentially vulnerable people at risk. The Council's stand on this matter had been praised by the Guide Dogs for the Blind Association.

The Leader reminded Members that this year marked the 75<sup>th</sup> anniversary of the day that Nazi Germany surrendered during the Second World War – Victory in Europe Day or VE Day. To commemorate the efforts of the men and women involved, the Borough was holding a series of events, subject of course to review in the light of any further action needed for CO-VID 19. Friday 8<sup>th</sup> May was a national bank holiday, moved from Monday 4 May, to allow people to mark the day. The first event would start on Thursday 7<sup>th</sup> May with a short service in the Memorial Gardens to coincide with the Flame of Remembrance VE75 Lanterns Tour. Two Flame of Remembrance Lanterns were passing through the town on their way from Twickenham to Dover Castle. On VE day itself, Friday 8<sup>th</sup> May, there would be Second World War themed music at the bandstand from noon to 3pm. The Ashford Borough Museum would be holding themed VE Day activities for children and had also provided Second World War artefacts for a trail that would be running in the week leading up to and over the weekend. An afternoon concert would then take place in the Memorial Gardens. It would close with the Last Post and the Mayor reading the specially written VE Day 'Cry For Peace'. They were also planning a small photographic exhibition in the Memorial Gardens and had asked residents to share photos of how Ashford experienced the War, especially VE Day itself. He concluded by saying that he hoped that the Coronavirus could be contained and that everyone's lives would not be unduly impacted by its spread.

### **338 Licensing and Health and Safety Committee – 15<sup>th</sup> January 2020**

**Resolved:**

**That the Minutes of the Meeting of the Licensing and Health and Safety Committee held on the 15<sup>th</sup> January 2020 be approved and adopted.**

### **339 Cabinet – 19<sup>th</sup> December 2019 and 30<sup>th</sup> January and 27<sup>th</sup> February 2020**

#### **(a) Cabinet – 19<sup>th</sup> December 2019**

**Resolved:**

**That (i) the Minutes of the Meeting of the Cabinet held on the 19<sup>th</sup> December 2019 be received and noted with the exception of Minute No. 254**

**(ii) Minute No. 254 be approved and adopted.**

#### **(b) Cabinet – 30<sup>th</sup> January 2020**

**Resolved:**

**That the Minutes of the Meeting of the Cabinet held on the 30<sup>th</sup> January 2020 be received and noted.**

#### **(c) Cabinet 27<sup>th</sup> February 2020**

Councillor C Suddards said he had some questions on the Minute regarding the West Kent and Ashford College, but was conscious that it was an exempt report. The Leader said that in the circumstances he would be prepared to meet privately with Councillor C Suddards to discuss the matter and answer any questions he may have. Councillor C Suddards said he would be happy to accept that invitation for the moment, although he may bring questions back to a future Council Meeting.

Councillor L Suddards asked about the appointment of new Portfolio Holders to the Cabinet. Although she was pleased to see that a Portfolio Holder for Health and Wellbeing had been appointed and she was looking forward to working with Councillor Peter Feacey, she did have some concern about the composition of the Cabinet. Given that 50% of the population was female, did the Leader think it was appropriate that there was an all-male Cabinet representing Ashford? The Leader responded that he was very committed to gender equality and in a previous life had been sent out to America to look into the hiring of ethnic minority and female firefighters. He was actually the first person in the UK to hire a full time female firefighter. It was unfortunate, but the Conservative Group did have very few female Members and a number of those already had busy roles elsewhere (Mayor, KCC Cabinet Member for example). Ideally he would have appointed a female to the Cabinet, and in fact he did offer the position to a female Councillor, however she had been content to continue in the Deputy Portfolio Holder role she currently held and he respected that view. He said that personally he would like to see more female Councillors in general and would be happy to have a Cabinet that was 50-60% female, but unfortunately it was an issue of numbers. Therefore, this had not been due to a lack of effort on his part but he accepted the point made.

**Resolved:**

**That subject to the expiry of the period by which decisions arising from the Meeting of the Cabinet held on the 27<sup>th</sup> February may be called in, ie 11<sup>th</sup> March 2020:-**

- (i) the Minutes of the Meeting of the Cabinet held on the 27<sup>th</sup> February 2020 be received and noted with the exception of Minute Nos. 314, 320, 324 and 327.**
- (ii) Minute Nos. 320, 324 and 327 be approved and adopted.**
- (iii) the recommendations in Minute No. 314 be deferred for consideration as part of the agenda item dealing with the Budget and Council Tax Resolutions 2020/21.**

### **340 Council Tax 2020/21 Resolutions and General Fund Budget and Minute Number 314/2/20**

The Leader of the Council proposed:-

“That the budget recommendations as set out in Minute No. 314 of the Cabinet and the formal Council Tax resolutions for 2020/21 be approved”

This was seconded.

The Leader also advised that in accordance with Procedure Rule 15.4A a recorded vote was required to be taken on the budget recommendations and any amendments moved and seconded during the debate.

The Mayor then invited the Chairman of the Overview and Scrutiny Committee to report on that Committee’s scrutiny of the Cabinet’s initial budget proposals. Councillor Ovenden said that he wanted to thank all Members of the Task Group who had looked at the budget recommendations and the Officers and other Members (including Portfolio Holders) who had attended the sessions. The information given was extremely accurate and the Task Group had been most grateful for the presentations given. Overall the Task Group had found the budget to be sound, subject to some very minor recommendations that had been put forward to, and accepted by, the Cabinet.

A recorded vote was then taken on the motion and the Members voted as follows: -

For: Councillors Bartlett, Mrs Bell, Bell, Blanford, Buchanan, Clarkson, Clokie, Dehnel, Feacey, Forest, Harman, Hayward, B Heyes, Howard, Howard-Smith, Iliffe, Knowles, Krause, Ledger, Link, Michael, Mulholland, Ovenden, Pauley, Pickering, Rogers, Shorter, Smith, Sparks, Walder, Webb, Wedgbury, White, Wright **Votes For 34**

Against: Councillors Anckorn, Campkin, Farrell, Spain, C Suddards, L Suddards **Votes Against 6**

Abstentions: Councillor Turner **Abstentions 1**

**Resolved:**

**That (i) the Budget for 2020/21 as recommended by the Cabinet in Minute No. 314 be approved.**

**(ii) the formal Council Tax resolutions set out below be approved.**

1. It be noted that on **28<sup>th</sup> November 2019** the Cabinet calculated:

a) The Council Tax Base 2020/21 for the whole Council area as **47,300** [Item T in the formula in Section 31B(3) of the Local Government Finance Act 1992, as amended (the "Act")] and,

b) for dwellings in those parts of its area to which a Parish precept relates as in the attached **Table A**.

2. that the Council Tax requirement for the Council's own purposes for 2020/21 (excluding Parish precepts) is **£7,922,750 (Tables E and F)**.

3. That the following amounts be calculated for the year 2020/21 in accordance with Sections 31 to 36 of the Act:

**£**

(a) 98,580,236 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act taking into account all precepts issued to it by Parish Councils.

(b) 88,423,660 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act.

(c) 10,156,576 being the amount by which the aggregate at 3(a) above exceeds the aggregate at 3(b) above, calculated by the Council in accordance with Section 31A(4) of the Act as its Council Tax requirement for the year. (Item R in the formula in Section 31A(4) of the Act).

(d) 214.73 being the amount at 3(c) above (Item R), all divided by Item T (2 above), calculated by the Council, in accordance with Section 31B(1) of the Act, as the basic amount of its Council Tax for the year (including Parish precepts).(**Table C**)

(e) 2,233,826 being the aggregate amount of all special items (Parish precepts) referred to in Section 34(1) of the Act (as per the attached **Table B**).

(f) 167.50 being the amount at 3(d) above less the result given by dividing the amount at 3(e) above by Item T (2 above), calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax



for the year for dwellings in those parts of its area to  
which no Parish precept relates. **(Table D)**

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**Table A**

**Part of the Council's area (i.e. tax base for parished areas – Band D equivalent properties).**

<b>PARISH</b>	<b>LOCAL TAX BASE</b>		<b>PARISH</b>	<b>LOCAL TAX BASE</b>
Aldington & Bonnington	635		Little Chart	134
Appledore	350		Mersham and Sevington	1175
Bethersden	723		Molash	109
Biddenden	1,136		Newenden	103
Bilsington	149		Orlestone	621
Boughton Aluph and Eastwell	1,061		Pluckley	474
Brabourne	601		Rolvenden	698
Brook	156		Ruckinge	349
Challock	501		Sevington	0
Charing	1364		Shadoxhurst	545
Chilham	751		Smarden	659
Crundale (PM)	91		Smeeth	363
Egerton	515		South Willesborough & Newtown	1,463
Godmersham	175		Stanhope	796
Great Chart with Singleton	2,427		Stone	205
Hastingleigh	115		Tenterden (TC)	3,647
High Halden	763		Warehorne	152
Hothfield	273		Westwell	508
Kenardington	113		Wittersham	540
Kennington	3,930		Woodchurch	844
Kingsnorth	4,438		Wye with Hinxhill	1,048

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Table B

## Parish Council Precepts

PARISH	Parish Precept		PARISH	Parish Precept
Aldington & Bonnington	35,975		Little Chart	6,222
Appledore	26,000		Mersham	25,724
Bethersden	48,800		Molash	4,000
Biddenden	54,417		Newenden	5,124
Bilsington	4,790		Orlestone	20,249
Boughton Aluph and Eastwell	26,280		Pluckley	47,595
Brabourne	40,000		Rolvenden	42,180
Brook	9,800		Ruckinge	10,500
Challock	19,795		Sevington	12,248
Charing	119,516		Shadoxhurst	19,500
Chilham	31,891		Smeden	31,075
Crundale (PM)	800		Smeeth	23,738
Egerton	18,997		South Willesborough & Newtown	45,165
Godmersham	5,690		Stanhope	15,799
Great Chart with Singleton	260,239		Stone	5,500
Hastingleigh	3,800		Tenterden (TC)	603,839
High Halden	33,054		Warehorne	5,000
Hothfield	9,500		Westwell	24,780
Kenardington	6,200		Wittersham	32,500
Kennington	100,000		Woodchurch	25,420
Kingsnorth	251,990		Wye with Hinxhill	120,134

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Table C

## BILLING AUTHORITY SHARE OF COUNCIL TAX INCLUDING PARISH PRECEPT

PARISH	BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H
Aldington & Bonnington	149.46	174.36	199.27	224.18	274.00	323.81	373.64	448.36
Appledore	161.15	188.01	214.86	241.72	295.43	349.15	402.87	483.44
Bethersden	156.74	182.87	208.99	235.11	287.35	339.60	391.85	470.22
Biddenden	143.64	167.57	191.51	215.45	263.33	311.20	359.09	430.90
Bilsington	133.27	155.48	177.69	199.90	244.32	288.74	333.17	399.80
Boughton Aluph and Eastwell	128.18	149.55	170.91	192.27	234.99	277.72	320.45	384.54
Brabourne	156.02	182.02	208.02	234.02	286.02	338.02	390.04	468.04
Brook	153.47	179.05	204.62	230.20	281.35	332.51	383.67	460.40
Challock	138.02	161.02	184.02	207.02	253.02	299.02	345.04	414.04
Charing	170.10	198.44	226.79	255.14	311.84	368.53	425.24	510.28
Chilham	140.00	163.33	186.66	209.99	256.65	303.31	349.99	419.98
Crundale (PM)	117.51	137.09	156.68	176.26	215.43	254.59	293.77	352.52
Egerton	136.25	158.96	181.66	204.37	249.78	295.20	340.62	408.74
Godmersham	133.42	155.65	177.89	200.12	244.59	289.06	333.54	400.24
Great Chart with Singleton	183.13	213.65	244.17	274.69	335.73	396.77	457.82	549.38
Hastingleigh	133.80	156.10	178.40	200.70	245.30	289.90	334.50	401.40
High Halden	140.54	163.96	187.38	210.80	257.64	304.48	351.34	421.60
Hothfield	134.84	157.32	179.79	202.26	247.20	292.15	337.10	404.52
Kenardington	148.52	173.27	198.02	222.77	272.27	321.77	371.29	445.54
Kennington	128.63	150.07	171.50	192.94	235.81	278.69	321.57	385.88
Kingsnorth	149.51	174.43	199.34	224.26	274.09	323.93	373.77	448.52
Little Chart	142.61	166.38	190.14	213.91	261.44	308.98	356.52	427.82
Mersham	143.29	167.17	191.05	214.93	262.69	310.45	358.22	429.86
Molash	136.15	158.84	181.53	204.22	249.60	294.98	340.37	408.44
Newenden	145.01	169.18	193.34	217.51	265.84	314.18	362.52	435.02
Orlestone	133.42	155.65	177.89	200.12	244.59	289.06	333.54	400.24
Pluckley	178.62	208.39	238.16	267.93	327.47	387.01	446.55	535.86
Rolvenden	151.96	177.29	202.61	227.94	278.59	329.24	379.90	455.88
Ruckinge	131.68	153.63	175.57	197.52	241.41	285.30	329.20	395.04
Sevington	124.58	145.34	166.10	186.86	228.38	269.90	311.44	373.72
Shadoxhurst	135.47	158.05	180.62	203.20	248.35	293.51	338.67	406.40
Smarden	143.09	166.94	190.78	214.63	262.32	310.02	357.72	429.26
Smeeth	155.15	181.01	206.86	232.72	284.43	336.15	387.87	465.44
South Willesborough & Newton	132.25	154.29	176.33	198.37	242.45	286.53	330.62	396.74
Stanhope	124.90	145.72	166.53	187.35	228.98	270.61	312.25	374.70
Stone	129.57	151.16	172.76	194.35	237.54	280.72	323.92	388.70
Tenterden (TC)	222.08	259.09	296.10	333.11	407.13	481.15	555.19	666.22
Warehome	133.50	155.75	178.00	200.25	244.75	289.25	333.75	400.50
Westwell	144.18	168.21	192.24	216.27	264.33	312.39	360.45	432.54
Wittersham	151.81	177.11	202.41	227.71	278.31	328.91	379.52	455.42
Woodchurch	131.74	153.69	175.65	197.60	241.51	285.42	329.34	395.20
Wye with Hinxhill	188.06	219.41	250.75	282.09	344.77	407.46	470.15	564.18
Unparished Area	111.67	130.28	148.89	167.50	204.72	241.94	279.17	335.00

Table D

## Council Tax Charge per Band

PARISH	BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H
Aldington & Bonnington	1,238.59	1,445.02	1,651.45	1,857.88	2,270.74	2,683.60	3,096.47	3,715.76
Appledore	1,250.28	1,458.67	1,667.04	1,875.42	2,292.17	2,708.94	3,125.70	3,750.84
Bethersden	1,245.87	1,453.53	1,661.17	1,868.81	2,284.09	2,699.39	3,114.68	3,737.62
Biddenden	1,232.77	1,438.23	1,643.69	1,849.15	2,260.07	2,670.99	3,081.92	3,698.30
Bilsington	1,222.40	1,426.14	1,629.87	1,833.60	2,241.06	2,648.53	3,056.00	3,667.20
Boughton Aluph and Eastwell	1,217.31	1,420.21	1,623.09	1,825.97	2,231.73	2,637.51	3,043.28	3,651.94
Brabourne	1,245.15	1,452.68	1,660.20	1,867.72	2,282.76	2,697.81	3,112.87	3,735.44
Brook	1,242.60	1,449.71	1,656.80	1,863.90	2,278.09	2,692.30	3,106.50	3,727.80
Challock	1,227.15	1,431.68	1,636.20	1,840.72	2,249.76	2,658.81	3,067.87	3,681.44
Charing	1,259.23	1,469.10	1,678.97	1,888.84	2,308.58	2,728.32	3,148.07	3,777.68
Chilham	1,229.13	1,433.99	1,638.84	1,843.69	2,253.39	2,663.10	3,072.82	3,687.38
Crundale (PM)	1,206.64	1,407.75	1,608.86	1,809.96	2,212.17	2,614.38	3,016.60	3,619.92
Egerton	1,225.38	1,429.62	1,633.84	1,838.07	2,246.52	2,654.99	3,063.45	3,676.14
Godmersham	1,222.55	1,426.31	1,630.07	1,833.82	2,241.33	2,648.85	3,056.37	3,667.64
Great Chart with Singleton	1,272.26	1,484.31	1,696.35	1,908.39	2,332.47	2,756.56	3,180.65	3,816.78
Hastingleigh	1,222.93	1,426.76	1,630.58	1,834.40	2,242.04	2,649.69	3,057.33	3,668.80
High Halden	1,229.67	1,434.62	1,639.56	1,844.50	2,254.38	2,664.27	3,074.17	3,689.00
Hothfield	1,223.97	1,427.98	1,631.97	1,835.96	2,243.94	2,651.94	3,059.93	3,671.92
Kenardington	1,237.65	1,443.93	1,650.20	1,856.47	2,269.01	2,681.56	3,094.12	3,712.94
Kennington	1,217.76	1,420.73	1,623.68	1,826.64	2,232.55	2,638.48	3,044.40	3,653.28
Kingsnorth	1,238.64	1,445.09	1,651.52	1,857.96	2,270.83	2,683.72	3,096.60	3,715.92
Little Chart	1,231.74	1,437.04	1,642.32	1,847.61	2,258.18	2,668.77	3,079.35	3,695.22
Mersham	1,232.42	1,437.83	1,643.23	1,848.63	2,259.43	2,670.24	3,081.05	3,697.26
Molash	1,225.28	1,429.50	1,633.71	1,837.92	2,246.34	2,654.77	3,063.20	3,675.84
Newenden	1,234.14	1,439.84	1,645.52	1,851.21	2,262.58	2,673.97	3,085.35	3,702.42
Orestone	1,222.55	1,426.31	1,630.07	1,833.82	2,241.33	2,648.85	3,056.37	3,667.64
Pluckley	1,267.75	1,479.05	1,690.34	1,901.63	2,324.21	2,746.80	3,169.38	3,803.26
Rolvenden	1,241.09	1,447.95	1,654.79	1,861.64	2,275.33	2,689.03	3,102.73	3,723.28
Ruckinge	1,220.81	1,424.29	1,627.75	1,831.22	2,238.15	2,645.09	3,052.03	3,662.44
Sevington	1,213.71	1,416.00	1,618.28	1,820.56	2,225.12	2,629.69	3,034.27	3,641.12
Shadoxhurst	1,224.60	1,428.71	1,632.80	1,836.90	2,245.09	2,653.30	3,061.50	3,673.80
Smarden	1,232.22	1,437.60	1,642.96	1,848.33	2,259.06	2,669.81	3,080.55	3,696.66
Smeeth	1,244.28	1,451.67	1,659.04	1,866.42	2,281.17	2,695.94	3,110.70	3,732.84
South Willesborough	1,221.38	1,424.95	1,628.51	1,832.07	2,239.19	2,646.32	3,053.45	3,664.14
Stanhope	1,214.03	1,416.38	1,618.71	1,821.05	2,225.72	2,630.40	3,035.08	3,642.10
Stone	1,218.70	1,421.82	1,624.94	1,828.05	2,234.28	2,640.51	3,046.75	3,656.10
Tenterden (TC)	1,311.21	1,529.75	1,748.28	1,966.81	2,403.87	2,840.94	3,278.02	3,933.62
Warehorne	1,222.63	1,426.41	1,630.18	1,833.95	2,241.49	2,649.04	3,056.58	3,667.90
Westwell	1,233.31	1,438.87	1,644.42	1,849.97	2,261.07	2,672.18	3,083.28	3,699.94
Wittersham	1,240.94	1,447.77	1,654.59	1,861.41	2,275.05	2,688.70	3,102.35	3,722.82
Woodchurch	1,220.87	1,424.35	1,627.83	1,831.30	2,238.25	2,645.21	3,052.17	3,662.60
Wye with Hinxhill	1,277.19	1,490.07	1,702.93	1,915.79	2,341.51	2,767.25	3,192.98	3,831.58
Unparished Area	1,200.80	1,400.94	1,601.07	1,801.20	2,201.46	2,601.73	3,002.00	3,602.40

Table E

<b>CALCULATION OF THE BUDGET REQUIREMENT AND COUNCIL TAX AT BAND D</b>		
	£	£
Gross Expenditure - General Fund	67,256,120	
Gross Expenditure - HRA	29,090,290	
Parish Precepts	<u>2,233,826</u>	98,580,236
Less Gross Income	(80,378,920)	(80,378,920)
<b>NET EXPENDITURE</b>		<u>18,201,316</u>
New Homes Bonus	(3,053,420)	
Retained Business Rates and S31 Grants	<u>(4,991,320)</u>	(8,044,740)
<b>BUDGET REQUIREMENT</b>		<u>10,156,576</u>
Less Parish Precepts		(2,233,826)
<b>Council Tax Requirement</b>		<u><u>7,922,750</u></u>
Council Tax Base		47,300
Band 'D' Council Tax		167.50
Average including Parishes		214.73

Table F

REVENUE BUDGET				
SERVICE SUMMARY				
Actuals	Budget	Projected	Service	Budget
2018/19	2019/20	Outturn		2020/21
£	£	2019/20		£
£	£	£		£
1,461,350	1,328,560	1,357,820	Corporate Policy, Economic Development & Communications	1,416,220
1,404,725	1,352,760	1,323,659	Legal & Democratic Services	1,425,830
2,162,643	2,120,500	2,133,914	Planning	2,126,510
3,802,017	3,852,960	3,697,310	Finance & IT	3,658,460
(10)	140,070	81,820	HR & Customer Services	197,340
865,704	974,170	1,256,480	Housing General Fund Services	860,250
482,648	(292,700)	367,823	Community Safety and Wellbeing	427,600
4,935,379	5,254,840	5,225,297	Environmental & Land Management	5,505,270
(486,124)	(2,300,470)	(1,641,166)	Corporate Property & Projects	(1,830,150)
3,798,621	3,295,240	3,410,330	Culture	3,342,230
<b>18,426,953</b>	<b>15,725,930</b>	<b>17,213,287</b>	<b>Service Expenditure</b>	<b>17,129,560</b>
(5,101,037)	(2,492,440)	(2,978,651)	Capital Charges & Net Interest	(2,587,480)
254,702	259,130	259,130	Levies	270,500
1,688,711	1,739,120	1,030,120	Contribution to Balances	1,154,910
<b>15,269,329</b>	<b>15,231,740</b>	<b>15,523,886</b>	<b>ABC Budget Requirement</b>	<b>15,967,490</b>
			<b>Income</b>	
(5,643,944)	(4,721,050)	(4,721,050)	Retained Business Rates	(4,991,320)
(2,501,000)	(2,954,410)	(2,954,410)	New Homes Bonus	(3,053,420)
(7,225,359)	(7,556,280)	(7,556,280)	Council Tax	(7,922,750)
<b>(100,974)</b>	<b>0</b>	<b>292,146</b>		<b>0</b>

### 341 Standards Committee – 3<sup>rd</sup> February 2020

Resolved:

That the Minutes of the Meeting of the Standards Committee held on the 3<sup>rd</sup> February 2020 be received and noted.

### 342 Selection and Constitutional Review Committee – 30<sup>th</sup> January 2020

Resolved:

- That (i) the Minutes of the Meeting of the Selection and Constitutional Review Committee held on the 30<sup>th</sup> January 2020 be approved and adopted with the exception of Minute No. 280.
- (ii) the recommendations in Minute No. 280 be deferred for consideration as part of the agenda item dealing with the Dissolution of the Grouped Parish Council for Mersham and Sevington.

### **343 Dissolution of the Grouped Parish Council for Mersham and Sevington and Minute No. 280/1/20**

The Mayor directed the Council to the report enclosed with the Agenda and the recommendations of the Selection and Constitutional Review Committee held on the 30<sup>th</sup> January 2020.

**Resolved:**

**That the recommendations set out in the report and as contained within Minute No. 280/1/20 be approved and adopted.**

### **344 Programme of Meetings 2020/21 and 2021/22**

**Resolved:**

**That the Programme of Meetings for 2020/21 and 2021/22 as appended to these Minutes be adopted.**

### **345 Questions by Members of which Notice Had Been Given**

**Question from Councillor Michael to Councillor Clarkson, Leader of the Council**

“I ask the Leader to consider whether it is good governance for the Portfolio Holder of Planning to be a Member of the Planning Committee, given that the Portfolio Holder is responsible for all decisions emanating from the Planning Department? Under the Code of Conduct, all Members of the Planning Committee are duty bound to attend with an open mind. This can hardly be said of the Portfolio Holder for Planning, when he has been briefed by Officers along the way and prior to the Planning Committee meeting, and therefore duty bound to uphold his Department’s decision. This I believe is underlined by the last Planning Committee Meeting where the Portfolio Holder was the only Member to support Officer’s recommendations, despite all other Members providing cogent arguments contrary to the Officer recommendation. I therefore ask if the Leader would introduce a rule that the Portfolio Holder of Planning may not be a Member of the Planning Committee?”

**Reply by Councillor Clarkson**

“I always welcome questions from Members but I must say that Councillor Michael’s question is strangely based on a number of inaccurate starting points.

Firstly, Officer recommendations to Planning Committee are not ‘decisions emanating from the Planning Department’. They are what they say they are – recommendations from Officers to Planning Committee Members on which all Councillors taking part must retain an open mind.



Secondly, it is definitely not a Portfolio Holder's role to be a mouthpiece for Officer's actions or recommendations. That is not what the Constitution says nor what I expect as Leader of the Council and Chair of the Cabinet.

Thirdly, Portfolio Holders are certainly not 'briefed' as to what view they should take on a particular matter. Indeed it would be completely inappropriate for that to be the case on planning matters.

Fourthly, it is completely wrong to claim that the Portfolio Holder or any other Councillor is 'duty bound to uphold' Officer recommendations to Planning Committee.

Councillor Michael does not provide any evidence whatsoever that the Portfolio Holder had a predetermined view on the particular application he refers to in his question. It is therefore quite inappropriate for him to call into question the Portfolio Holder's motives based on a series of incorrect assumptions. The Portfolio Holder's views were based on an honest assessment of relevant planning considerations as he saw them. So I would invite Cllr Michael to withdraw the insinuation embodied in his question.

So, at the present time, I will not be introducing a ban on the Planning Portfolio Holder being a Member of the Planning Committee. We have proper safeguards in the Constitution including the excellent Good Practice Protocol for Dealing with Planning Matters which I expect every Councillor to follow and I am sure the Planning Portfolio Holder does so. I am also aware that the Planning Advisory Service has very recently issued revised Guidance on 'Probity in Planning' and I have asked Officers to review that Guidance as quickly as possible and if any necessary changes to our own practices arise from that review, Members will of course be made aware as part of that process. In the meantime, in line with our training, we will continue to use the Good Practice Planning Protocol to ensure our decisions are robust. We have in the past had Portfolio Holders for Planning as Members of the Planning Committee and we seemed to have little difficulty with that over the ensuing years."

### **Supplementary Question by Councillor Michael**

"I thank the Leader for informing me that the Portfolio Holders do not understand what their departments are doing. But I do wish to draw his, and Members, attention to the advice, which he mentioned, from the Planning Advisory Service. That says that the Portfolio Holder for Planning should not be appointed to the Planning Committee. Further guidelines on the subject say that any Cabinet Member who is responsible for bringing forward planning applications as part of their Portfolio responsibilities, or other proposals on behalf of the Council, which are subsequently considered by an Area Plans Sub-Committee need to be aware of the conflict of interest which exists and should not speak or vote on planning matters. Observing exemplary protocol and demonstrating good governance is something this Council prides itself on and I put it to the Leader and Members here tonight that they should consider whether it is right that the Cabinet Portfolio Holder for Planning should remain a Member of the Planning Committee when there is such an obvious and undeniable conflict of interests?"

**Reply by Councillor Clarkson**

“I thank Councillor Michael for his supplementary question. You do try to look ahead and of course I have a copy of the Planning Advisory Service guidance document with me here tonight. It is recent, only coming out in December, and it is going to be examined by our Officers, but there are a number of points of view, including legal points of view, about what is and isn't appropriate and some of that does conflict with our existing protocols. So that will all be looked at and judged by our Officers before coming back to us to make a decision at that time. I would say that across Kent there are a number of Authorities where the Portfolio Holders for Planning are on their Planning Committees and I am sure that they will also be looking at this guidance and see what is required.”

**Supplementary Question by Councillor Spain**

“I would like to preface my question by saying that I find Councillor Shorter to be a valued Member of the Planning Committee and would deeply regret losing his contribution to that Committee – it would be a retrograde step. I find him to be always very thoughtful and considered in anything that he says, he always contributes greatly to the debates we have and I feel that overall the Planning Committee works extremely well. That said, if we found ourselves in a position where we had to alter the terms of reference or the way we do business at the Planning Committee, to avoid losing Councillor Shorter's contribution, I wonder whether we can consider whether it would be possible to make him an ex-officio Member so he could contribute, propose and second and take part in the debates, but he would not be able to vote. So I ask the Leader if that would be a possibility?”

**Reply by Councillor Clarkson**

“I would like to thank Councillor Spain for his supplementary question and it is one that we will consider, along with others, as part of our deliberations on the revised guidance that has been sent to us for consideration. That suggestion about ex-officio Members had already come up in previous conversations and as you know I already sit on the Committee as an ex-officio Member rather than a voting one as is the case for at least one other Kent Authority. So I don't vote, but I have to say that however persuasive as I might be, I am often opposed by many of my colleagues on that Committee. Everybody has their own views and that is quite right. It is like a jury in that you have to look at all of the evidence and make a decision accordingly, which I think is a very good thing for democracy and how it should work. However, I agree entirely with Councillor Spain in that Councillor Shorter is a valued Member of that Committee and I think it is great that we all have our own views. It is why we don't always agree with our Officers' views and that is democracy that people fight and die for. So this is certainly one of the issues we will consider. I think it is helpful to examine and freshen up the Planning Committee with new Members from time to time anyway.”

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## DATES OF MEETINGS MAY 2020 - MAY 2022

Meetings are usually held at the Civic Centre and start at 7.00pm unless otherwise stated

## MAY 2020

F 1  
M 4  
Tu 5 Selection & CR  
W 6  
Th 7 P&CC Elections  
F 8 **BANK HOLIDAY**  
  
M 11  
Tu 12 O&S  
W 13  
Th 14 JCC 2.30pm  
F 15  
  
M 18  
Tu 19  
W 20 Planning  
Th 21 Council  
F 22  
  
M 25 **BANK HOLIDAY**  
Tu 26 TEB 10am  
W 27  
Th 28 Cabinet  
F 29

## JUNE 2020

M 1  
Tu 2 Joint Transportation  
W 3  
Th 4  
F 5  
  
M 8  
Tu 9 O&S  
W 10  
Th 11 Cabinet  
F 12  
  
M 15  
Tu 16 Audit  
W 17 Planning  
Th 18  
F 19

M 22  
T 23  
W 24  
Th 25 Cabinet  
F 26

M 29  
Tu 30

## JULY 2020

W 1  
Th 2  
F 3  
  
M 6  
Tu 7  
W 8  
Th 9  
F 10

M 13  
Tu 14 O&S  
W 15 Planning  
Th 16 JCC 2.30pm, Council  
F 17

M 20  
Tu 21 Audit  
W 22  
Th 23  
F 24

M 27  
T 28  
W 29  
Th 30 Cabinet  
F 31

## AUGUST 2020

M 3  
Tu 4  
W 5  
Th 6  
F 7

M 10  
Tu 11 O&S  
W 12  
Th 13  
F 14

M 17  
Tu 18  
W 19  
Th 20  
F 21

M 24  
Tu 25 TEB 10am  
W 26  
Th 27 Cabinet  
F 28

M 31 **BANK HOLIDAY**

## SEPTEMBER 2020

Tu 1  
W 2  
Th 3  
F 4

M 7  
Tu 8 O&S  
W 9  
Th 10 JCC 2.30pm  
F 11

M 14  
Tu 15 Joint Transportation  
W 16 Planning  
Th 17  
F 18

M 21  
Tu 22  
W 23

Th 24 Cabinet  
F 25  
  
M 28  
Tu 29 Audit  
W 30

## OCTOBER 2020

Th 1  
F 2

M 5  
Tu 6  
W 7  
Th 8  
F 9

M 12  
Tu 13 O&S  
W 14 Planning  
Th 15 Council  
F 16

M 19  
Tu 20  
W 21  
Th 22  
F 23

M 26  
Tu 27  
W 28  
Th 29 Cabinet  
F 30

## NOVEMBER 2020

M 2  
Tu 3  
W 4  
Th 5  
F 6

M 9  
Tu 10 O&S  
W 11 Planning  
Th 12 JCC 2.30pm  
F 13

M 16  
Tu 17  
W 18  
Th 19  
F 20

M 23  
Tu 24 TEB 10am  
W 25  
Th 26 Cabinet  
F 27

M 30

**DECEMBER 2020**

Tu 1 Audit  
 W 2  
 Th 3  
 F 4  
  
 M 7  
 Tu 8 Joint Transportation  
 W 9 Planning  
 Th 10 Council  
 F 11

M 14  
 Tu 15  
 W 16  
 Th 17 Cabinet  
 F 18

M 21  
 Tu 22  
 W 23  
 Th 24 OFFICES CLOSED  
 F 25 CHRISTMAS DAY

M 28 BANK HOLIDAY  
 Tu 29  
 W 30  
 Th 31

**JANUARY 2021**

F 1 BANK HOLIDAY

M 4  
 Tu 5  
 W 6  
 Th 7  
 F 8

M 11  
 Tu 12  
 W 13  
 Th 14 JCC 2.30pm  
 F 15

M 18  
 Tu 19 Licensing & H&S 10am  
 O&S  
 W 20 Planning  
 Th 21  
 F 22

M 25 Standards  
 Tu 26  
 W 27  
 Th 28 Cabinet  
 F 29

**FEBRUARY 2021**

M 1  
 Tu 2  
 W 3  
 Th 4  
 F 5

M 8  
 Tu 9 O&S  
 W 10  
 Th 11  
 F 12

M 15  
 Tu 16  
 W 17 Planning  
 Th 18  
 F 19

M 22  
 Tu 23 TEB 10am  
 W 24  
 Th 25 Cabinet  
 F 26

**MARCH 2021**

M 1  
 Tu 2 Joint Transportation  
 W 3  
 Th 4 Council (C Tax)  
 F 5

M 8  
 Tu 9 O&S  
 W 10  
 Th 11 JCC 2.30pm  
 F 11

M 15  
 Tu 16 Audit  
 W 17 Planning  
 Th 18  
 F 19

M 22  
 Tu 23  
 W 24  
 Th 25 Cabinet  
 F 26

M 29  
 Tu 30  
 W 31

**APRIL 2021**

Th 1  
 F 2 GOOD FRIDAY

M 5 EASTER MONDAY

Tu 6  
 W 7  
 Th 8  
 F 9

M 12  
 Tu 13 O&S  
 W 14  
 Th 15 Council  
 F 16

M 19  
 Tu 20  
 W 21 Planning  
 Th 22  
 F 23

M 26  
 Tu 27  
 W 28  
 Th 29 Cabinet  
 F 30

**MAY 2021**

M 3 BANK HOLIDAY  
 Tu 4 Selection & CR

W 5  
 Th 6 KCC Elections  
 F 7

M 10  
 Tu 11 O&S  
 W 12  
 Th 13 JCC 2.30pm  
 F 14

M 17  
 Tu 18  
 W 19 Planning  
 Th 20 Council  
 F 21

M 24  
 Tu 25 TEB 10am  
 W 26  
 Th 27 Cabinet  
 F 28

M 31 BANK HOLIDAY

KEY	
O&S	- Overview and Scrutiny
JCC	- Joint Consultative Committee

 School Holidays

**JUNE 2021**

Tu 1 Joint Transportation  
W 2  
Th 3  
F 4

M 7  
Tu 8 O&S  
W 9  
Th 10  
F 11

M 14  
Tu 15 Audit  
W 16 Planning  
Th 17  
F 18

M 21  
T 22  
W 23  
Th 24 Cabinet  
F 25

M 28  
Tu 29  
W 30

**JULY 2021**

Th 1  
F 2

M 5  
Tu 6  
W 7  
Th 8 JCC 2.30pm  
F 9

M 12  
Tu 13 O&S  
W 14 Planning  
Th 15 Council  
F 16

M 19  
Tu 20 Audit  
W 21  
Th 22  
F 23

M 26  
T 27  
W 28  
Th 29 Cabinet  
F 30

**AUGUST 2021**

M 2  
Tu 3  
W 4  
Th 5  
F 6

M 9  
Tu 10 O&S  
W 11  
Th 12  
F 13

M 16  
Tu 17  
W 18 Planning  
Th 19  
F 20

M 23  
Tu 24 TEB 10am  
W 25  
Th 26 Cabinet  
F 27

M 30 **BANK HOLIDAY**  
Tu 31

**SEPTEMBER 2021**

W 1  
Th 2  
F 3

M 6  
Tu 7 Joint Transportation  
W 8  
Th 9 JCC 2.30pm  
F 10

M 13  
Tu 14 O&S  
W 15 Planning  
Th 16  
F 17

M 20  
Tu 21  
W 22  
Th 23  
F 24

M 27  
Tu 28 Audit  
W 29  
Th 30 Cabinet

**OCTOBER 2021**

F 1

M 4  
Tu 5  
W 6  
Th 7  
F 8

M 11  
Tu 12 O&S  
W 13 Planning  
Th 14  
F 15

M 18  
Tu 19  
W 20  
Th 21 Council  
F 22

M 25  
Tu 26  
W 27  
Th 28 Cabinet  
F 29

**NOVEMBER 2021**

M 1  
Tu 2  
W 3  
Th 4  
F 5

M 8  
Tu 9 O&S  
W 10 Planning  
Th 11 JCC 2.30pm  
F 12

M 15  
Tu 16  
W 17  
Th 18  
F 19

M 22  
Tu 23 TEB 10am  
W 24  
Th 25 Cabinet  
F 26

M 29  
Tu 30

**DECEMBER 2021**

W 1  
Th 2  
F 3

M 6  
Tu 7 Audit  
W 8 Planning  
Th 9 Council  
F 10

M 13  
Tu 14 Joint Transportation  
W 15  
Th 16 Cabinet  
F 17

M 20  
Tu 21  
W 22  
Th 23  
F 24

OFFICES CLOSED

M 27 **BANK HOLIDAY**  
Tu 28 **BANK HOLIDAY**  
W 29  
Th 30  
F 31

**JANUARY 2022**

M 3 **BANK HOLIDAY**  
Tu 4  
W 5  
Th 6  
F 7

M 10  
Tu 11  
W 12  
Th 13 JCC 2.30pm  
F 14

M 17  
 Tu 18 Licensing & H&S 10am  
 O&S  
 Planning  
 W 19  
 Th 20  
 F 21  
 M 24 Standards  
 Tu 25  
 W 26  
 Th 27 Cabinet  
 F 28  
 M 31

**FEBRUARY 2022**

Tu 1  
 W 2  
 Th 3  
 F 4  
 M 7  
 Tu 8 O&S  
 W 9  
 Th 10  
 F 11

M 14  
 Tu 15  
 W 16 Planning  
 Th 17  
 F 18

M 21  
 Tu 22 TEB 10am  
 W 23  
 Th 24 Cabinet  
 F 25

M 28

**MARCH 2022**

Tu 1 Joint Transportation  
 W 2  
 Th 3 Council (C Tax)  
 F 4

M 7  
 Tu 8 O&S  
 W 9  
 Th 10 JCC 2.30pm  
 F 11

M 14  
 Tu 15 Audit  
 W 16 Planning  
 Th 17  
 F 18

M 21  
 Tu 22  
 W 23  
 Th 24  
 F 25

M 28  
 Tu 29  
 W 30  
 Th 31 Cabinet

**APRIL 2022**

F 1  
 M 4  
 Tu 5  
 W 6  
 Th 7  
 F 8

M 11  
 Tu 12 O&S  
 W 13 Planning  
 Th 14  
 F 15 **GOOD FRIDAY**

M 18 **EASTER MONDAY**  
 Tu 19  
 W 20  
 Th 21 Council  
 F 22

M 25  
 Tu 26  
 W 27  
 Th 28 Cabinet  
 F 29

**MAY 2022**

M 2 **BANK HOLIDAY**  
 Tu 3 Selection & CR  
 W 4  
 Th 5  
 F 6

M 9  
 Tu 10 O&S  
 W 11  
 Th 12 JCC 2.30pm  
 F 13

M 16  
 Tu 17  
 W 18 Planning  
 Th 19 Council  
 F 20

M 23  
 Tu 24 TEB 10am  
 W 25  
 Th 26 Cabinet  
 F 27

M 30 **BANK HOLIDAY**  
 Tu 31

