

## **Ashford Borough Council: Selection and Constitutional Review Committee**

Minutes of a Virtual Meeting of the Selection and Constitutional Review Committee held on Microsoft Teams on the **19<sup>th</sup> November 2020**.

### **Present:**

Cllr. Clarkson (Chairman);  
Cllr. Bartlett (Vice-Chairman);

Cllrs. Barrett, Chilton, Clokie, Farrell, Feacey, Hayward, Howard-Smith, Ovenden, Wright.

### **Also Present:**

Cllrs. Burgess, Forest, L Suddards.

### **In Attendance:**

Environmental Protection and Licensing Team Leader, Member Services Manager (Operational).

## **129 Minutes**

### **Resolved:**

**That the Minutes of the Meeting of this Committee held on the 1<sup>st</sup> October 2020 be approved and confirmed as a correct record.**

## **130 Constitutional Amendments – Licensing Arrangements**

The Portfolio Holder introduced the report which recommended an amendment to the Responsibility for Functions in the Constitution to create a second licensing committee as a result of the Statutory Standards for Taxi Licensing, and in light of legal advice, to ensure that the Responsibilities for Functions remained legally robust. The Environmental Protection and Licensing Team Leader confirmed that the two new Committees would be called the Licensing Committee and the Regulatory Committee, and would continue to meet as three Member Sub-Committees when considering individual applications.

### **Recommended:**

**That the changes to the Constitution and the Terms of Reference of the new Committees as set out at Appendices 2A and 2B to the report be approved.**

## **131 Membership of New Licensing and Regulatory Committees**

Further to the previous item, this report considered the appointment of Members to the new Licencing and Regulatory Committees. The Member Services Manager (Operational) advised that as the Council currently had a vacancy which could not be filled until May 2021, and a Political Balance exercise could not take place until then, the proposal was to duplicate the membership of the existing Licensing and Health and Safety Committee until the end of this Municipal Year to retain continuity and knowledge.

### **Recommended:**

**That until such time that the By-Election for the vacant Beaver Ward Seat can take place, and the Council can adopt a new Political Balance for the Authority, that membership of the new Licensing and Regulatory Committees mirror the current membership of the existing Licensing and Health and Safety Committee (as detailed at Appendix A to the report).**

## **132 Representatives on Outside Bodies/Organisations**

The report advised of the need to make a nomination to a position as a Representative on an Outside Body/Organisation.

### **Resolved:**

**That Councillor Liz Wright be appointed as a Council Liaison Member on the Willesborough Windmill Trust.**