

## Overview and Scrutiny Committee

### Work Programme 2024 to 2025

Current Work Programme			
Report Title	Date due to O&S	Reporting Service	Scope of what is to be scrutinised
O&S Annual Report	June 2024	Policy and Performance	A report to summarise the work undertaken by the Committee during the last municipal year.
Annual Performance Report	July 2024	Policy and Performance	A report to summarise the council's performance during the last municipal year.
Annual Sickness Report	July 2024	HR, Customer Services, Communications and Digitalisation	A report providing the Committee with annual sickness information for the recent year.
Corporate Performance Report Q1	September 2024	Policy and Performance	Quarterly Performance Report in relation to Quarter 1. Information on what the Council has achieved through its decision making; key performance data and wider contextual information.
Council Commercial Portfolio Update	October 2024	Environment, Property, and Recreation	The Budget Scrutiny Task Group recommended that a report is brought forward to provide an update on the results of the condition survey of the Councils Commercial Portfolio, and how this will inform future repairs and maintenance programmes and disposal strategy.
Budget Scrutiny Task Group Membership	October 2024	-	An item to agree Membership for the Budget Scrutiny Task Group.

Corporate Performance Report Q2	November 2024	Policy and Performance	Quarterly Performance Report in relation to Quarter 2. Information on what the Council has achieved through its decision making; key performance data and wider contextual information.
Community Safety Update	November 2024	Safety and Wellbeing	An annual report will be brought forward to provide an update on Community Safety.
Budget Scrutiny Meetings 2025/26	December 2024 to January 2025	Finance, IT and Digital	Budget Scrutiny Meetings 2025/26
Safeguarding Update	February 2025	Safety and Wellbeing	Annual update to the committee on the council's work on safeguarding adults and children at risk.
Final Report of the Budget Scrutiny Task Group	February 2025	Finance, IT and Digital	A final report and findings from the annual Budget Scrutiny Task Group will be submitted, including any recommendations for consideration by Cabinet.
Corporate Performance Report Q3	February 2025	Policy and Performance	Quarterly Performance Report in relation to Quarter 3. Information on what the Council has achieved through its decision making; key performance data and wider contextual information.
In House Repairs Service Update	TBC	Housing	A recommendation was passed that an update report on the in house repairs service would be brought back to Overview and Scrutiny in a year's time.
Hybrid Working	TBC	HR, Customer Services, Communications and Digitalisation	Following the report received in early 2024, Members requested that the Committee revisited the topic in 12 months' time, as the Council would then have moved to International House and working patterns may have changed once again.
Enforcement Review	TBC	Safety and Wellbeing	The findings of the enforcement review will be brought forward to the Committee once the review has concluded.