

Overview and Scrutiny Committee

Work Programme 2024 to 2025

Report Title	Date due to O&S	Reporting Service	Scope of what is to be scrutinised
O&S Annual Report	June 2024	Policy and Performance	A report to summarise the work undertaken by the Committee during the last municipal year.
Waste Collection Service	June 2024	Environment, Property and Recreation	A report to provide information on the rollout of the new Waste Collection Service be bought to the Committee.
Annual Sickness Report	July 2024	HR, Customer Services, Communications and Digitalisation	A report providing the Committee with annual sickness information for the recent year.
Annual Performance Report	July 2024	Policy and Performance	A report to summarise the council's performance during the last municipal year.
Corporate Performance Report Q1	17 September 2024	Policy and Performance	Quarterly Performance Report in relation to Quarter 1. Information on what the Council has achieved through its decision making; key performance data and wider contextual information.
Planning performance and Arcus update	17 September 2024	Planning	Update on Arcus following scrutiny in 2023/24 and review of planning performance around backlog cases.
Budget Scrutiny Task Group Membership	17 September 2024	Policy and Performance	An item to agree Membership for the Budget Scrutiny Task Group.

Ashford Cinema	17 September 2024 following an all Member Briefing the same night starting at 6pm	Environment, Property and Recreation	To provide an overview of the Ashford Cinema arrangements and update the Committee on progress to date.
Waste contract implementation update	26 November 2024	Environment, Property and Recreation	An update on the performance and communication of the waste contract implementation.
Corporate Performance Report Q2	26 November 2024	Policy and Performance	Quarterly Performance Report in relation to Quarter 2. Information on what the Council has achieved through its decision making; key performance data and wider contextual information.
Community Safety Update	26 November 2024	Environment, Property and Recreation	An annual report will be brought forward to provide an update on Community Safety.
Budget Scrutiny Meetings 2025/26 Via Teams	December 2024 to January 2025	Finance, IT and Digital	Budget Scrutiny Meetings 2025/26
Final Report of the Budget Scrutiny Task Group	28 January 2025	Finance, IT and Digital	A final report and findings from the annual Budget Scrutiny Task Group will be submitted, including any recommendations for consideration by Cabinet.
Council Commercial Portfolio Update	25 February 2025	Environment, Property, and Recreation	The Budget Scrutiny Task Group recommended that a report is brought forward to provide an update on the results of the condition survey of the Councils Commercial Portfolio, and how this will inform future repairs and maintenance programmes and disposal strategy.
Safeguarding Update	25 February 2025	Environment, Property and Recreation	Annual update to the committee on the council's work on safeguarding adults and children at risk.
Corporate Performance Report Q3	25 February 2025	Policy and Performance	Quarterly Performance Report in relation to Quarter 3. Information on what the Council has achieved through its decision making; key performance data and wider contextual information.

Corporate & Housing complaints performance/update	April 2025	Housing/ Customer Services	To receive a report on the council's complaints performance in line with the Ombudsman's Code.
Annual Performance Report	June 2025	Policy and Performance	A report to summarise the council's performance during the last municipal year.
O&S Annual Report	June 2025	Policy and Performance	A report to summarise the work undertaken by the Committee during the last municipal year.
Allocations Policy	July 2025	Housing	Consideration of the draft Policy in advance of Cabinet.
Housing Compliance update	July 2025	Housing	An update on progress made towards compliance following the Housing Regulator's C3 statutory judgement in August 24.
Annual Sickness Report	July 2025	HR, Customer Services, Communications and Digitalisation	Performance report of the council's annual sickness.
Hybrid Working	July 2025	HR, Customer Services, Communications and Digitalisation	Topic suggested in 2023/24 Following the report received in early 2024, Members requested that the Committee revisited the topic in 12 months' time, as the Council would then have moved to International House and working patterns may have changed once again.
Enforcement Review	TBC	Environment, Property and Recreation	The findings of the enforcement review will be brought forward to the Committee once the review has concluded.
Planning response times for commercial premises	TBC	Planning/Economic Development	How we process planning applications from businesses to ensure economic development objectives for the borough are achieved.
Tenant Satisfaction	September/October (then six-monthly)	Housing/ Customer Services	Tenant satisfaction performance report.