

**Audit Committee - Future Meetings**

**2019/2020**

<b>Dates to Note</b>			
Date of Meeting	<b>01/10/2019</b>		
Publication of Agenda Date	20/09/19		
Reports to Management Team	05/09/19		
Full Council	17/10/19		
<b>Items for Inclusion on the Audit Agenda</b>			
<b>Theme - Agreeing the internal control structure</b>			
<b>Part I - For Decision</b>			
1	Internal Audit Charter	RC	
2	Corporate Enforcement Support & Investigations Team Annual Report 2018/19	DD	
3	Strategic Risk Management	LF/CH	
<b>Part II - Monitoring/Information Items</b>			
5	External Audit Progress Report	Gr Th	
6	Report Tracker & Future Meetings	KM	

<b>Dates to Note</b>			
Date of Meeting	<b>03/12/2019</b>		
Publication of Agenda Date	21/11/19		
Reports to Management Team	07/11/19		
Full Council	12/12/19		
<b>Items for Inclusion on the Audit Agenda</b>			
<b>Theme – 6 monthly review on progress</b>			
<b>Part I - For Decision</b>			
1	Annual Governance Statement – Progress on Remediating Exceptions	LF	
2	Brexit	TWM	
<b>Part II - Monitoring/Information Items</b>			
3	Annual Audit Letter 2018/19	Gr Th	

4	Internal Audit Interim Report	RC
5	External Audit Progress Report	Gr Th
6	Report Tracker & Future Meetings	KM

<b>Dates to Note</b>			
Date of Meeting	<b>17/03/2020</b>		
Publication of Agenda Date	06/03/2020		
Reports to Management Team	05/03/2020		
Full Council	16/04/2020		
<b>Items for Inclusion on the Audit Agenda</b>			
<b>Theme - The year ahead</b>			
<b>Part I - For Decision</b>			
1	Certification of Grant Claims – Annual Letter	Gr Th (cover by ABC)	
2	Presentation of Financial Statements	MS	
3	Risk Management Framework update – Presentation	LF/CH	
4	Approval of Annual Governance Statement	CH	
5	Internal Audit and Assurance Plan 2020/21	RC	
6	Brexit	TWM	
<b>Part II - Monitoring/Information Items</b>			
7	The External Audit Work Plan for Ashford Borough Council 2019/20	Gr Th (cover by ABC)	
8	Report Tracker for Future Meetings	KM	

<b>Dates to Note</b>			
Date of Meeting	<b>16/06/2020</b>		
Publication of Agenda Date	05/06/2020		
Reports to Management Team	04/06/2020		
Full Council	16/07/2020		
<b>Items for Inclusion on the Audit Agenda</b>			
<b>Theme - Are we happy with the internal control environment</b>			
<b>Part I - For Decision</b>			
1	An Early Look at the Statement of Accounts for 2018/19 (including member training)	MH	
2	Internal Audit Annual Report 2018/19	RC	
3	Annual Report of the Audit Committee 2018/19	RC	
4	Approval of Annual Governance Statement 2018/19	CH	
<b>Part II - Monitoring/Information Items</b>			
5	External Audit Fee Letter	Gr Th	
6	External Audit Progress Report	Gr Th	
7	Report Tracker & Future Meetings	KM	

<b>Dates to Note</b>			
Date of Meeting	<b>21/07/2020</b>		
Publication of Agenda Date	10/07/2020		
Reports to Management Team	02/07/2020		
Full Council	15/10/2020		
<b>Items for Inclusion on the Audit Agenda</b>			
<b>Theme - External review of control environment</b>			
<b>Part I - For Decision</b>			
1	Statement of Accounts 2018/19 and the External Auditor's Audit Findings Report	Gr Th (cover by ABC)	
2	2018/19 Financial Statements – Letters of Assurance to External Auditors	BL	
<b>Part II - Monitoring/Information Items</b>			
3	Report Tracker & Future Meetings	KM	

<b>Dates to Note</b>			
Date of Meeting	<b>29/09/2020</b>		
Publication of Agenda Date	18/09/2020		
Reports to Management Team	03/09/2020		
Full Council	15/10/2020		
<b>Items for Inclusion on the Audit Agenda</b>			
<b>Theme - Agreeing the internal control structure</b>			
<b>Part I - For Decision</b>			
1	Internal Audit Charter	RC	
2	Corporate Enforcement Support & Investigations Team Annual Report 2018/19	DD	
3	Strategic Risk Management	LF/CH	
4	Brexit	TWM	
<b>Part II - Monitoring/Information Items</b>			
5	External Audit Progress Report	Gr Th	
6	Report Tracker & Future Meetings	KM	

<b>Dates to Note</b>			
Date of Meeting	<b>01/12/2020</b>		
Publication of Agenda Date	20/11/2020		
Reports to Management Team	05/11/2020		
Full Council	10/12/2020		
<b>Items for Inclusion on the Audit Agenda</b>			
<b>Theme – 6 monthly review on progress</b>			
<b>Part I - For Decision</b>			
1	Annual Governance Statement – Progress on Remediating Exceptions	LF	
2	Brexit	TWM	
<b>Part II - Monitoring/Information Items</b>			
3	Annual Audit Letter 2018/19	Gr Th	
4	Internal Audit Interim Report	RC	
5	External Audit Progress Report	Gr Th	

6	Report Tracker & Future Meetings	KM
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20 September 2019