

Agenda Item No: 4

Report To: Selection and Constitutional Review Committee

Date of Meeting: 10th October 2019

Report Title: Revised Programme of Meetings 2019/20 and 2020/21

Report Author & Job Title: Danny Sheppard – Member Services Manager (Operational)

Portfolio Holder Cllr. Clarkson
Portfolio Holder for: Leader of the Council



Summary: To agree changes to the programme of meetings for 2019/20 and 2020/21. These revisions have been proposed by the Leader of the Council to identify a more convenient timetable for preparing reports for the Cabinet. If agreed, the new arrangements will commence in November 2019.

Key Decision: NO

Significantly Affected Wards: None specifically

Recommendations: **The Council is asked to agree the revised programme of meetings for 2019/20 and 2020/21.**

Policy Overview: The programme reflects the monthly Cabinet and Overview and Scrutiny cycle as agreed by the former Executive at its meeting on 7th January 2010 (Minute No 379/1/10 refers). Under the proposed new arrangements this will generally provide for a Cabinet meeting on the last Thursday of every month and a monthly Planning Committee meeting every four/five weeks. Overview and Scrutiny meetings will be programmed in line with the timetable for call-in of items from the Cabinet and will now generally fall on the second Tuesday of the month.

Equalities Impact Assessment Not Required

Exempt from Publication: NO

Contact: danny.sheppard@ashford.gov.uk – Tel: (01233) 330349

DATES OF MEETINGS MAY 2019 - MAY 2020

Meetings are usually held at the Civic Centre and start at 7.00pm unless otherwise stated

MAY 2019

W 1
 Th 2 **ABC Elections**
 F 3
 M 6 **BANK HOLIDAY**
 Tu 7
 W 8
 Th 9
 F 10
 M 13
 Tu 14
 W 15
 Th 16
 F 17

M 20
 Tu 21
 W 22
 Th 23 Selection & CR
 F 24

M 27 **BANK HOLIDAY**
 Tu 28
 W 29
 Th 30 Council
 F 31

JUNE 2019

M 3
 Tu 4
 W 5 Planning
 Th 6
 F 7
 M 10
 Tu 11 Joint Transportation
 W 12
 Th 13 Cabinet
 F 14

M 17
 Tu 18 Audit
 W 19
 Th 20
 F 21

M 24
 T 25 O&S
 W 26
 Th 27 JCC 2.30pm
 F 28

JULY 2019

M 1
 Tu 2
 W 3 Planning
 Th 4
 F 5

M 8
 Tu 9
 W 10
 Th 11 Cabinet

F 12
 M 15
 Tu 16
 W 17
 Th 18 Council
 F 19

M 22
 Tu 23 O&S
 W 24
 Th 25
 F 26

M 29
 T 30 Audit
 W 31 Planning

AUGUST 2019

Th 1
 F 2
 M 5 TEB 10am
 Tu 6
 W 7
 Th 8 Cabinet
 F 9

M 12
 Tu 13
 W 14
 Th 15
 F 16

M 19
 Tu 20
 W 21
 Th 22
 F 23

M 26 **BANK HOLIDAY**
 Tu 27 O&S
 W 28
 Th 29 JCC 2.30pm
 F 30

SEPTEMBER 2019

M 2
 Tu 3
 W 4 Planning
 Th 5
 F 6

M 9
 Tu 10 Joint Transportation
 W 11
 Th 12 Cabinet
 F 13

M 16
 Tu 17
 W 18
 Th 19
 F 20

M 23
 Tu 24 O&S

W 25
 Th 26 Audit
 F 27
 M 30

OCTOBER 2019

Tu 1
 W 2 Planning
 Th 3
 F 4

M 7
 Tu 8
 W 9
 Th 10 Cabinet
 F 11

M 14
 Tu 15
 W 16
 Th 17 Council
 F 18

M 21
 Tu 22 O&S
 W 23
 Th 24
 F 25

M 28
 Tu 29
 W 30
 Th 31 JCC 2.30pm

NOVEMBER 2019

F 1
 M 4
 Tu 5
 W 6 Planning
 Th 7
 F 8

M 11 ~~TEB 10am~~
 Tu 12 ~~O&S~~
 W 13
 Th 14 ~~Cabinet~~
 F 15

M 18
 Tu 19
 W 20
 Th 21
 F 22

M 25
 Tu 26 TEB 10am O&S
 W 27
 Th 28 Cabinet
 F 29

DECEMBER 2019

M 2
 Tu 3 Audit
 W 4
 Th 5 Cabinet
 F 6

 M 9
 Tu 10 Joint Transportation
 W 11 Planning
 Th 12 Council
 F 13

 M 16
 Tu 17 O&S
 W 18
 Th 19 JCC 2.30pm
Cabinet
 F 20

 M 23
 Tu 24
 W 25 **CHRISTMAS DAY**
 Th 26 **BOXING DAY**
 F 27 OFFICES CLOSED

 M 30
 Tu 31

*No O&S meeting scheduled
 In December due to Budget
 Scrutiny

JANUARY 2020

W 1 **BANK HOLIDAY**
 Th 2
 F 3

 M 6
 Tu 7
 W 8
 Th 9
 F 10

 M 13
 Tu 14
 W 15
 Th 16 Cabinet
 F 17

 M 20
 Tu 21 Licensing & H&S 10am
O&S*
 W 22 Planning
 Th 23
 F 24

 M 27
 Tu 28 O&S
 W 29
 Th 30 Cabinet
 F 31

* One week later due to Budget
 Scrutiny

FEBRUARY 2020

M 3 Standards
 Tu 4
 W 5

Th 6
 F 7

 M 10 ~~TEB 10am~~
O&S
 Tu 11
 W 12
 Th 13 Cabinet
 F 14

 M 17
 Tu 18
 W 19 Planning
 Th 20 Council (C Tax)
 F 21

 M 24
 Tu 25 O&S TEB 10am
 W 25
 Th 27 JCC 2.30pm
Cabinet
 F 28

MARCH 2020

M 2
 Tu 3 Joint Transportation
 W 4
 Th 5 Council (C Tax)
 F 6

 M 9
 Tu 10 Joint Transportation
O&S
 W 11
 Th 12 Cabinet
 F 13

 M 16
 Tu 17 Audit
 W 18 Planning
 Th 19
 F 20

 M 23
 Tu 24 O&S
 W 25
 Th 26 Cabinet
 F 27

 M 30
 Tu 31

APRIL 2020

W 1
 Th 2 Cabinet
 F 3

 M 6
 Tu 7
 W 8
 Th 9
 F 10 **GOOD FRIDAY**

 M 13 **EASTER MONDAY**
O&S
 Tu 14
 W 15
 Th 16 Council
 F 17

 M 20
 Tu 21
 W 22 Planning

Th 23
 F 24

 M 27
 Tu 28 O&S
 W 29
 Th 30 JCC 2.30pm
Cabinet

MAY 2020

F 1


 M 4
 Tu 5 Selection & CR
 W 6
 Th 7
 F 8 **BANK HOLIDAY**

 M 11 TEB 10am
 Tu 12 O&S
 W 13
 Th 14 Cabinet
 F 15

 M 18
 Tu 19
 W 20 Planning
 Th 21 Council
 F 22

 M 25 **BANK HOLIDAY**
 Tu 26 O&S TEB 10am
 W 27
 Th 28 Cabinet
 F 29

KEY	
O&S	- Overview and Scrutiny
JCC	- Joint Consultative Committee

 School Holidays

DATES OF MEETINGS MAY 2020 - MAY 2021

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MAY 2020

F 1
 M 4 **BANK HOLIDAY**
 Tu 5 Selection & CR
 W 6
 Th 7
 F 8
 M 11 ~~TEB 10am~~
 Tu 12 O&S
 W 13
 Th 14 Cabinet
 F 15
 M 18
 Tu 19
 W 20 Planning
 Th 21 Council
 F 22

M 25 **BANK HOLIDAY**
 Tu 26 O&S TEB 10am
 W 27
 Th 28 Cabinet
 F 29

JUNE 2020

M 1
 Tu 2 Joint Transportation
 W 3
 Th 4
 F 5
 M 8
 Tu 9 Joint Transportation
O&S
 W 10
 Th 11 Cabinet
 F 12
 M 15
 Tu 16 Audit
 W 17 Planning
 Th 18
 F 19

M 22
 T 23 O&S
 W 24
 Th 25 JCC 2.30pm, Cabinet
 F 26

M 29
 Tu 30

JULY 2020

W 1
 Th 2
 F 3
 M 6
 Tu 7
 W 8
 Th 9 Cabinet

F 10
 M 13
 Tu 14 Audit O&S
 W 15 Planning
 Th 16 Council
 F 17
 M 20
 Tu 21 Audit
 W 22
 Th 23
 F 24
 M 27
 T 28 O&S
 W 29
 Th 30 Cabinet
 F 31

AUGUST 2020

M 3
 Tu 4
 W 5
 Th 6
 F 7
 M 10 ~~TEB 10am~~
 Tu 11 O&S
 W 12
 Th 13 Cabinet
 F 14

M 17
 Tu 18
 W 19 Planning
 Th 20
 F 21

M 24
 Tu 25 O&S TEB 10am
 W 26
 Th 27 JCC 2.30pm
Cabinet
 F 28

M 31 **BANK HOLIDAY**

SEPTEMBER 2020

Tu 1
 W 2
 Th 3
 F 4
 M 7
 Tu 8 Joint Transportation
O&S

W 9
 Th 10 Cabinet
 F 11
 M 14
 Tu 15 Joint Transportation
 W 16 Planning
 Th 17
 F 18

M 21
 Tu 22 O&S
 W 23
 Th 24 Cabinet
 F 25

M 28
 Tu 29 Audit
 W 30

OCTOBER 2020

Th 1
 F 2
 M 5
 Tu 6
 W 7
 Th 8 Cabinet
 F 9

M 12
 Tu 13 O&S
 W 14 Planning
 Th 15 Council
 F 16

M 19
 Tu 20
 W 21
 Th 22
 F 23

M 26
 Tu 27 O&S
 W 28
 Th 29 JCC 2.30pm
Cabinet
 F 30

NOVEMBER 2020

M 2
 Tu 3
 W 4
 Th 5
 F 6

M 9 ~~TEB 10am~~
 Tu 10 O&S
 W 11
 Th 12 Cabinet
 F 13

M 16
 Tu 17
 W 18 Planning
 Th 19
 F 20

M 23
 Tu 24 O&S, TEB 10am
 W 25
 Th 26 Cabinet
 F 27

M 30

DECEMBER 2020

Tu 1 Audit
 W 2
 Th 3 Cabinet
 F 4
 M 7
 Tu 8 Joint Transportation
 W 9
 Th 10 Council
 F 11
 M 14
 Tu 15
 W 16 Planning
 Th 17 JCC 2.30pm, Cabinet
 F 18
 M 21
 Tu 22 O&S
 W 23
 Th 24 OFFICES CLOSED
 F 25 **CHRISTMAS DAY**
 M 28 **BANK HOLIDAY**
 Tu 29
 W 30
 Th 31

* No O&S meeting in December due to Budget Scrutiny

JANUARY 2021

F 1 **BANK HOLIDAY**
 M 4
 Tu 5
 W 6
 Th 7
 F 8
 M 11
 Tu 12
 W 13
 Th 14 Cabinet
 F 15
 M 18
 Tu 19 Licensing & H&S 10am
O&S*
 W 20 Planning
 Th 21
 F 22
 M 25 Standards
 Tu 26 O&S
 W 27
 Th 28 Cabinet
 F 29

* O&S 1 week later due to Budget Scrutiny

FEBRUARY 2021

M 1
 Tu 2
 W 3
 Th 4
 F 5

M 8 ~~TEB 10am~~
 Tu 9 O&S
 W 10
 Th 11 Cabinet
 F 12
 M 15
 Tu 16
 W 17 Planning
 Th 18 Council (C Tax)
 F 19
 M 22
 Tu 23 O&S, TEB 10am
 W 24
 Th 25 JCC 2.30pm, Cabinet
 F 26

MARCH 2021

M 1
 Tu 2 Joint Transportation
 W 3
 Th 4 Council (C Tax)
 F 5
 M 8
 Tu 9 Joint Transportation O&S
 W 10
 Th 11 Cabinet
 F 12
 M 15
 Tu 16 Audit
 W 17 Planning
 Th 18
 F 19
 M 22
 Tu 23 O&S
 W 24
 Th 25 Cabinet
 F 26
 M 29
 Tu 30
 W 31

APRIL 2021


Th 1
 F 2 **GOOD FRIDAY**
 M 5 **EASTER MONDAY**
 Tu 6
 W 7
 Th 8 Cabinet
 F 9
 M 12
 Tu 13 O&S
 W 14
 Th 15 Council
 F 16
 M 19
 Tu 20
 W 21 Planning
 Th 22

F 23
 M 26
 Tu 27 O&S
 W 28
 Th 29 JCC 2.30pm, Cabinet
 F 30

MAY 2021

M 3 **BANK HOLIDAY**
 Tu 4 Selection & CR
 W 5
 Th 6 **KCC Elections**
 F 7
 M 10 TEB 10am
 Tu 11 O&S
 W 12
 Th 13 Cabinet
 F 14
 M 17
 Tu 18
 W 19 Planning
 Th 20 Council
 F 21
 M 24
 Tu 25 O&S, TEB 10am
 W 26
 Th 27 Cabinet
 F 28
 M 31 **BANK HOLIDAY**

KEY	
O&S	- Overview and Scrutiny
JCC	- Joint Consultative Committee

 School Holidays